



December 14, 2009

Mark Wilson
State Director
Office of Career and Technical Education
700 Governors Drive
Pierre, SD 57501-2291

Dear Mark,

I am writing to request approval of a name change for one of our Industrial Technology Programs offered here at Southeast Technical Institute. We would like to request a name change for our existing Machine Tool Technology AAS Degree and our Machine Tool Operations Diploma programs . The requested name change to Precision Machining Technology and Precision Machining Operations best reflects our program's emphasis and curriculum.

The curriculum in these programs provides students with the knowledge and skills to serve as CAD/CAM programmers, moldmakers, diemakers, production machinists, maintenance machinists and machinists. All of these fields require a high level of precision combined with great attention to detail while using math and computer skills to work with advanced CNC and EDM machines.

If you have any questions please feel free to give me a call at 367-4875. Thank you.

Sincerely,

Jim Jacobsen
Vice President of Academics
Southeast Technical Institute

cc: Jeff Holcomb, President Southeast Technical Institute

