

Check in with CANS - Agenda
Monthly Conference Call with DOE-Child and Adult Nutrition Services
March 9, 2017 2:30PM CT/1:30PM MT

Call in number: 866-410-8397, Participant code: 6507733610

*6 = Mute Line; #6 = Unmute Line

Website: <http://doe.sd.gov/cans>

Email: DOE.SchoolLunch@state.sd.us

- **New 2017 Summer Food Service Program Reimbursement Rates Released 3/6/2017**
 - **Self-preparation or rural**
 - Breakfast \$2.1875
 - Lunch or Supper \$3.8325
 - Supplement or Snack \$0.9075
 - **Vended and urban**
 - Breakfast \$2.1450
 - Lunch or Supper \$3.7700
 - Supplement or Supper \$0.8875
 - Seamless Summer Option (SSO) rates are the same as your school breakfast and/or lunch rates. You can find them at: <http://doe.sd.gov/cans/documents/NSLPReb16.docx>

- **New Reporting Requirement: Directly Certified Students on April 1:**
 - **LEAs must annually submit school/site-level eligibility data to the State agency by April 10.** The report opens April 1.
 - The report contains site/school level data for:
 - The number of “Identified Students,” these are your Directly Certified students on April 1.
 - Total enrollment on April 1.
 - To find the report please go to your iCAN SNP button >> Applications >> Community Eligibility Provision, select the “Reporting Date” of **April 1, 2017**
 - More information can be found in [FNS policy memo SP26-2016](#)

- **Procurement and other Child Nutrition Program changes:**
 - There are **no changes** or relaxations to the requirements at this time.
 - The current administration may eventually change the program; however, until we receive guidance from the USDA all current rules remain in effect.
 - This includes procurement rules. All SFA’s must conduct fair, open, and competitive procurements when spending foodservice dollars. Each procurement must follow the requirements set forth in regulations 2 CFR 200 and 7 CFR 210 and 220.
 - Procurement reviews remain in effect.

- **Paid Lunch Equity Tool update posted:**
 - Posted on the CANS NSLP website under the Paid Lunch Equity section.
 - We expect the PLE waiver for SY17-18 to be posted very soon.
 - Don’t forget to complete your annual PLE Tool to set student paid lunch prices for next school year!
 - This is not a requirement for non-pricing programs. Non-pricing means that no students are charged money to eat a breakfast or a lunch.

- **Nonprogram Foods Tool **Reminder****
 - Every school year, all SFA's that sell nonprogram foods must complete a [USDA NonProgram Food Tool](#).
 - *What is a Nonprogram Food?*
 - Nonprogram foods include any non-reimbursable foods and beverages purchased using funds from the nonprofit school food service account. For example, all foods sold in schools such as second entrees, a la carte foods, second milks, and adult meals. It also includes foods sold outside of school hours or any foods used for catering or vending activities if the food is purchased using school food service account dollars.
 - The Nonprogram Foods tool evaluates the income (revenue) generated from your nonprogram food sales and compares it to the costs from your nonprogram food purchases.
 - SFAs are required to determine if the percent of total income (revenue) that is generated from their nonprogram food sales is equal to or greater than the percent of total food costs that are attributable to the SFA's purchase of nonprogram foods.
 - More information can be found in FNS policy memo [SP20-2016: Nonprofit School Food Service Account Nonprogram Food Revenue Requirements](#).
 - Both the tool and compliance is checked during your Administrative Review.

- **Unpaid Meal Policy in SNP **New Requirement Reminder****
 - SFAs are required to have a written and clearly communicated system to address meal charges local meal charge policy in place no later than July 1, 2017.
 - SFAs must develop and implement a written SFA-level policy. SFAs have discretion to vary the policy based on student grade level. The feds refer to this as a policy, but may be a "policy" or "standard practice" that determination is at the discretion of the SFA.
 - The policy must be provided in writing to all households at the start of each school year and to households transferring to the school or school district during the school year. It must also be provided to staff responsible for policy enforcement.
 - Additional information can be found at:
 - USDA FNS Unpaid Meal Charges website: <https://www.fns.usda.gov/school-meals/unpaid-meal-charges>
 - 2016 Edition: Overcoming the Unpaid Meal Challenge: Proven Strategies from Our Nation's Schools (memo SP58-2016)
 - Unpaid Meal Charges: Guidance and Q&As (memo SP57-2016)

- **Summer School Nutrition Program Training: 2017 Spring/Summer/Fall tentative dates and topics:**
 - **June 19-23 & October 16-20: Orientation to School Nutrition (30.5 hrs.)** in Pierre

This 4 ½ day seminar is targeted to new and aspiring school nutrition program directors with five years or less experience. This course will provide an overview of school nutrition programs, define the role and responsibilities of a director, and review the relationship between local policies and state/federal regulations.

- **June 27: Foundations for Training Excellence (1 day)** in Pierre

This course is great for anyone who wishes to become a more effective trainer. This course is intended to assist participants in assessing the current level of skill they already may possess and to encourage further professional development. It will also give participants tools and resources they can take back to their workplaces to use immediately.

- **July 10-11: Financial Management: A Course for School Nutrition Directors (12 hrs.)** in Pierre

We recommend that Business Managers and Food Service leads attend this course together. The training includes pricing guides, recording financial data consistently, determining compliance with regulatory requirements (PLE, nonprogram foods), and assessing your school nutrition program for better financial outcomes.

- **June 1: Administrative Review workshop (1 day)** in Pierre

SFAs that are schedule to receive an Administrative Review in SY 17-18 will be invited to attend an 8-hour workshop to prepare for the review. Participants will leave the workshop with most of the Off-Site Assessment form completed and a firm understanding of the review process and modules.

Registration is free. Registration preference will be given to SFAs. Attendance to any of these courses counts towards Professional Standards training requirements. Registration and training details are posted on the [CANS NSLP website](#) under the Professional Standards section and in the monthly bulletin.

- **Spring SNA University:** A six-hour training on April 29th in both Brookings and Rapid City for SNA Members. Each member will choose between Practical Skills for Quality Meals Class or Norovirus/Mock Health Inspection Class. The registration form is posted on the [SNA SD website](#).
- **Seamless Summer Option (SSO):**
 - The SSO application is in the iCAN SNP “Site Application” you can begin to complete the application on March 15. **Due date: April 1.**
 - SSO training is March 15 at 2pm. The webinar link and call in information is:
[Join Skype Meeting](#) (click hyperlink to join meeting or copy and paste the following into your internet browser: <https://meet.lync.com/stateofsouthdakota/beth.henrichsen/45QJHT10>)
Call-in Number: 8664108397
Conference ID: 7587919653
- **USDA Foods:** The 17-18 Annual survey closed on Tuesday, February 21. USDA order placement results from the survey will be posted to the Food Distribution website as “Anticipated SY2017-18 Orders” in the Documents and Useful Links website in late June for planning purposes. For those that are doing NOI this year please send your approved bid to Mark by May 24th.
- **Fresh Fruit and Vegetable Program:**
 - Pre-application for SY17-18 is open. Please follow the link (https://docs.google.com/forms/d/e/1FAIpQLScNINul2GauKHSILA3p0Oam_3Bz1ibPB9Yj5VOYWeYIEmxJbg/viewform) and complete the required fields for each applying site. If you have multiple

elementary sites applying, please submit an application for each site. This preliminary application is **due by April 6, 2017**. Additional information will be requested and submitted through iCAN at a later date for awarded FFVP sites.

- FFVP is an optional program available elementary school sites only. Primary selection for award is based on free/reduced eligibility percentage from the most recent October lunch claim.
- Program reminders: FFVP provides funding to elementary schools for fresh fruit and vegetable snacks. Snacks must be provided during the school day, and not served with breakfast or lunch. Snacks must be served alone without other foods, like juice, milk, bread, etc. FFVP funding cannot be used to cover the cost of fruits and vegetable served at lunch or breakfast service. And the snack must be provided at least twice per week.
- **Fuel Up to Play 60 School Nutrition Equipment Grant** applications are now available until April 28th, 2017. The grant application is available at FuelUpToPlay60.com.
 - School Nutrition Equipment Grants of up to \$5,000 per school for the 2017-2018 School Year.
 - Grant purpose: to help purchase equipment that will enhance the long term implementation of school breakfast and lunch programs.
 - A preference is granted for applications that will increase school breakfast participation by offering it outside the cafeteria.
 - Equipment may include large and small items such as breakfast in the classroom equipment, utility carts, coolers, etc.
 - Contact Whitney Jerman at wjerman@midwestdairy.com for more information and questions.

Professional Standards Reminder: Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS NSLP website.

This Conference call was 45 minutes long and can credit for 45 minutes of training.

Learning Topics discussed during this call were:

- 3000 Administration