

<https://www.youtube.com/watch?v=yeFjYur4Bh8>



How to Get Started on
Summer Food Service
Program in
South Dakota



south dakota
DEPARTMENT OF EDUCATION

Learning. Leadership. Service.

HOW TO

PARTICIPATE IN SUMMER MEALS



- Summer Food Service Program – available to either private non-profit organizations or schools which is the area of focus in this presentation
- NSLP – Seamless Summer Option – available to schools in good standing on National School Lunch Program

What is Summer Food Service Program (SFSP)?

- The U.S. Department of Agriculture's (USDA) Summer Food Service Program (SFSP) relies on innovative and collaborative efforts to reach children in need. USDA encourages collaborations with valued partners at the National, State, and local levels to raise awareness about the nutrition gap low-income children face when schools close for the summer and the availability of summer meals to close this gap.



Why SFSP?

- The SFSP was established to ensure that low-income children continue to receive nutritious meals when school is not in session. Free meals that meet Federal nutrition guidelines are provided to all children at approved SFSP sites in areas with significant concentrations of low-income children.

when school is out?



Who can Eat?

to kids & teens
18 years & under
in low-income
communities



When is SFSP?

- The SFSP operates during school vacations, primarily in the summer months – from May through September. It may also provide meals during vacation breaks in schools that are operated on a year-round basis or a continuous school calendar, or during emergency school closures from October through April.



Who Oversees SFSP?

- USDA's Food and Nutrition Service (FNS) administers the SFSP at the national and regional levels. Within each state, the Program is administered by the State department of education or an alternate state-designated agency. For South Dakota it is the South Dakota Department of Education.



south dakota
DEPARTMENT OF EDUCATION

Learning. Leadership. Service.

How is SFSP Funded?



- Locally, public or private non-profit organizations that want to “sponsor” the Program apply and are approved by the State agency to operate the Program. These sponsoring organizations sign Program agreements with their respective State agencies and are responsible for overseeing Program operations. Sponsors receive Federal reimbursement from the State agency to cover the administrative and operating costs of preparing and serving meals to eligible children at one or more meal sites.



Who can Feed? - Sponsor Eligibility

- ◉ ADMINISTRATION GUIDE Summer Food Service Program SFSP

http://www.fns.usda.gov/sites/default/files/sfsp/SFSP_Admin_Guide_Sept2016.pdf pages 7 - 9

Must be:

- ◉ Public or private non-profit school food authority (SFA)
- ◉ Public or private non-profit college or university
- ◉ Public or private non-profit residential summer camp
- ◉ Unit of local, county, municipal, State, or Federal Government
- ◉ Any other type of private non-profit organization

Sponsor Eligibility Cont.

Must:

- Be Tax exempt and **not** listed in Auto Revocation of Tax Exempt Status
- Demonstrate administrative and financial ability to manage a food service effectively
- Provide a year-round public service to the area in which they intend to provide the SFSP
- Have DUNS Number and be Active in SAM to receive reimbursements (payments for meals served).



First Steps

- Identify potential locations to feed children referred to as Sites
- Area eligible
- Determine approximate participation – survey parents
- Local Health inspection of the food preparation facility if going to make the food yourself
- Explore contract options if you are not cooking or preparing the food yourself.

Sponsor Responsibilities

- ◉ Attend State Agency's administrative training
- ◉ Locate and recruit eligible sites
- ◉ Hire, train, and supervise staff and volunteers
- ◉ Competitively procure food to be prepared or a vendor for meals to be delivered
- ◉ Monitor all sites
- ◉ Prepare claims for reimbursement
- ◉ Ensure the sites are sustainable
- ◉ Maintain all program documents for 3 years, plus the current year.

Specific Eligibility Requirements

- ◉ Demonstrate Financial and Administrative Capability
- ◉ Not be Seriously Deficient
- ◉ Serve Low-Income Children
- ◉ Conduct a Non-profit Food Service
- ◉ Provide Year-Round Service
- ◉ Exercise Management Control over Sites
- ◉ Conduct Pre-Operational Visits
- ◉ Sign Written Agreements

Where to Feed?

- Where are feeding sites in South Dakota now?
- Where are there areas of need?

Goal: The *State* assists you with identifying potential locations or *Sites* to feed children in the area eligible sections of South Dakota. This allows you the *Sponsor* to reach and serve the most amount of children regardless of income status, these locations are referred to as “open” sites.

- Schools, recreational centers, youth clubs, playgrounds, parks, community buildings, faith based facilities, camps, mobile with set approved stops that could be multi-family housing unit or a farmers market.

Find Summer Meals in South Dakota

Online find sites by searching:

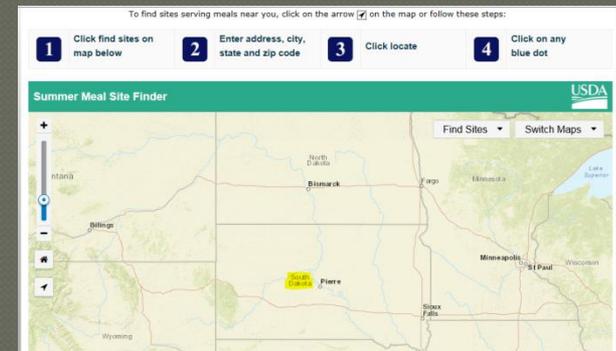
- South Dakota Department of Education website

<http://doe.sd.gov/cans/sfsp.aspx>

- USDA Food and Nutrition Service Summer Meals Finder

<http://www.fns.usda.gov/summerfoodrocks>

- Call 1-866-3 Hungry
- Text 'Food' to 877-877 for Free Summer Meals near you



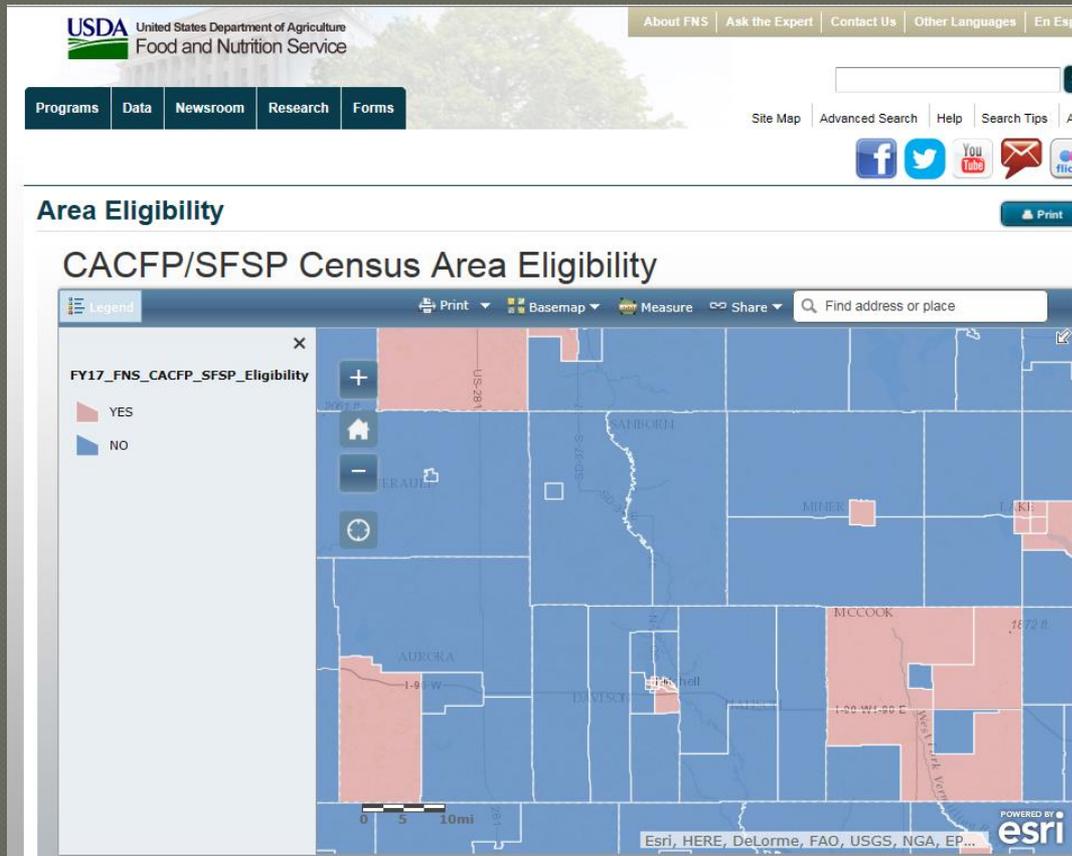
Area Eligible?

- How do I know if a location I am considering is site eligible? (50% of the children must be eligible for free or reduced-price school meals in order to feed All children regardless of income level)
- ◉ What is required for documentation?
- ◉ The two primary - sources of data:
 - **School** (Schools can use Community Eligibility Provision CEP)
 - **Census** (Mapping Tools mentioned earlier)
 - Other ways include income based Upward Bound programs, Departments of Welfare, Zoning Commissions, USDA's Rural Development and Housing Authorities, Housing and Urban Development Authorities, and local housing authorities.

Areas of Need?

● USDA Mapping Tool – Area Eligibility

<http://www.fns.usda.gov/areaeligibility>

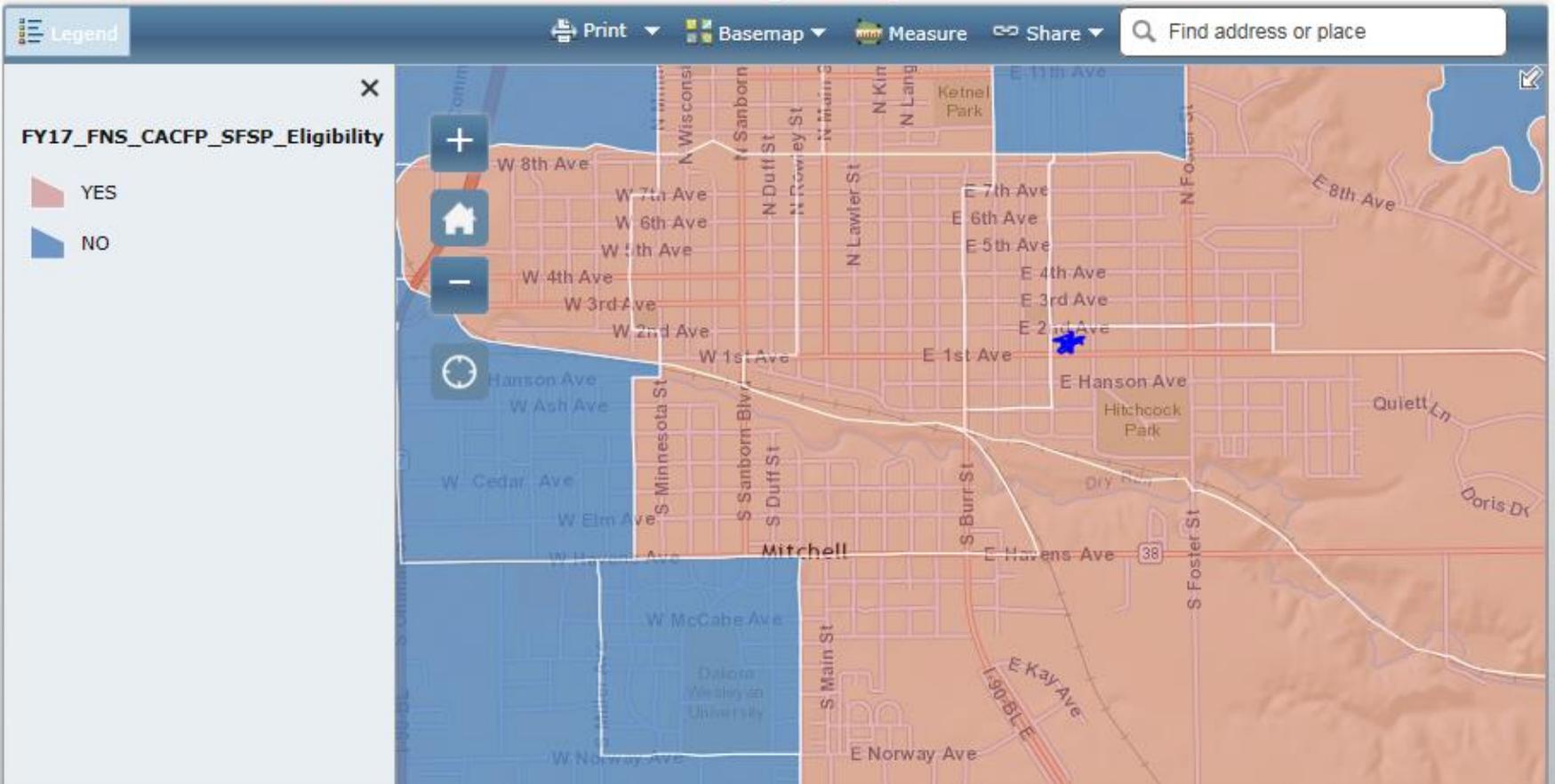


Mitchell – Longfellow Elementary (Yes)

Area Eligibility

Print

CACFP/SFSP Census Area Eligibility

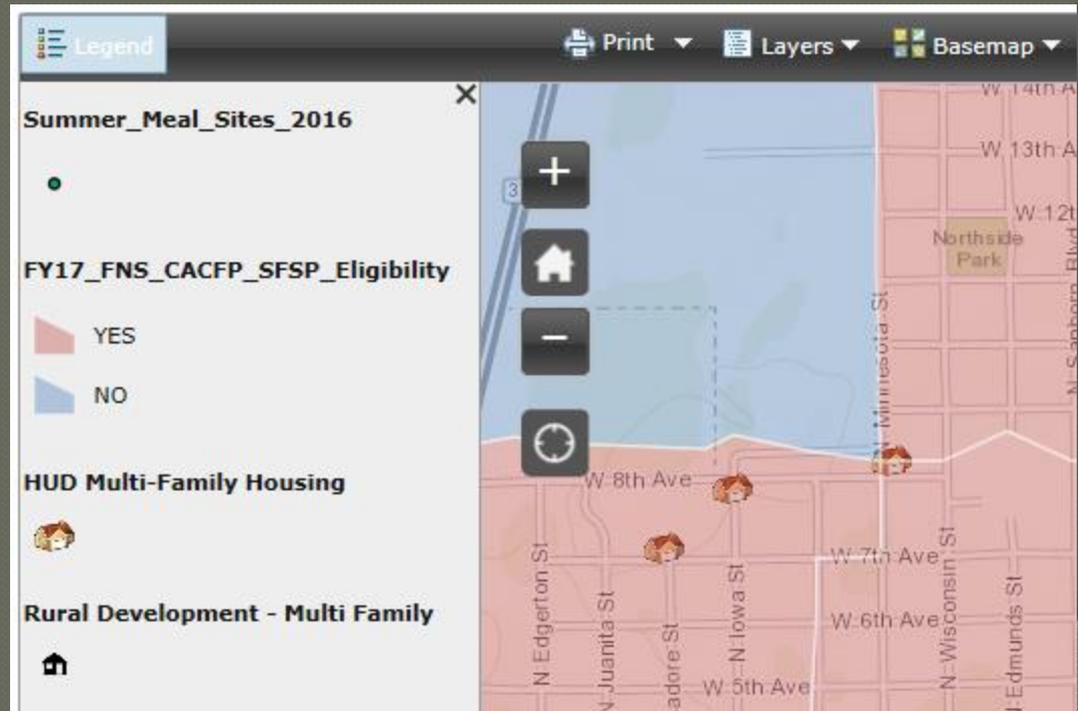


GAPS in South Dakota

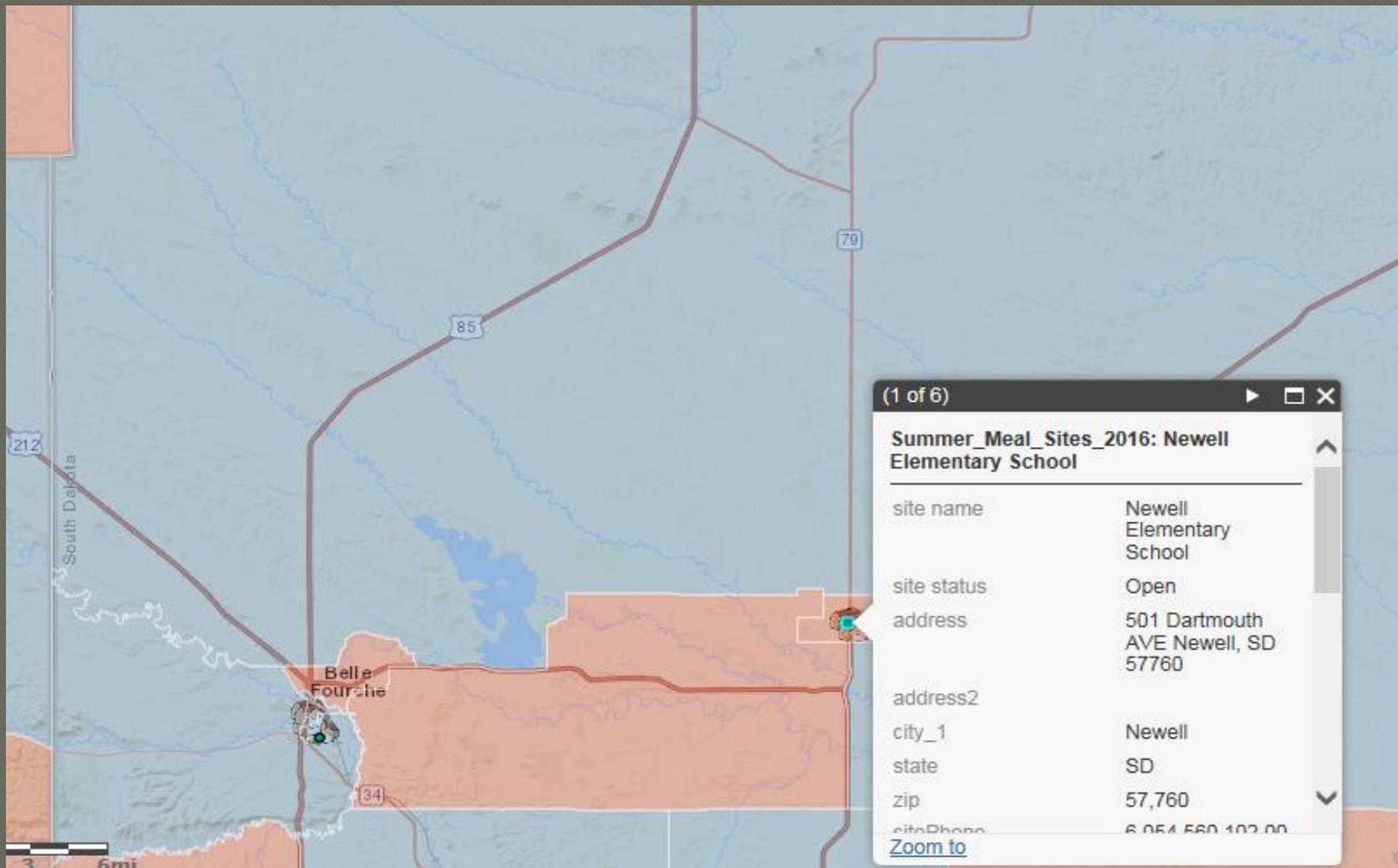
- The USDA Food and Nutrition Service Summer Food Service Program (SFSP) website has many tools to use in determining areas of need.
- <http://www.fns.usda.gov/sfsp/mapping-tools-summer-meal-programs>
- Capacity Builder
 - Layers (Summer meal sites 2016, FY17 FNS CACFP SFSFP Eligibility, HUD Housing, Rural Development Multi Housing)
 - Basemap (streets)

Capacity Builder

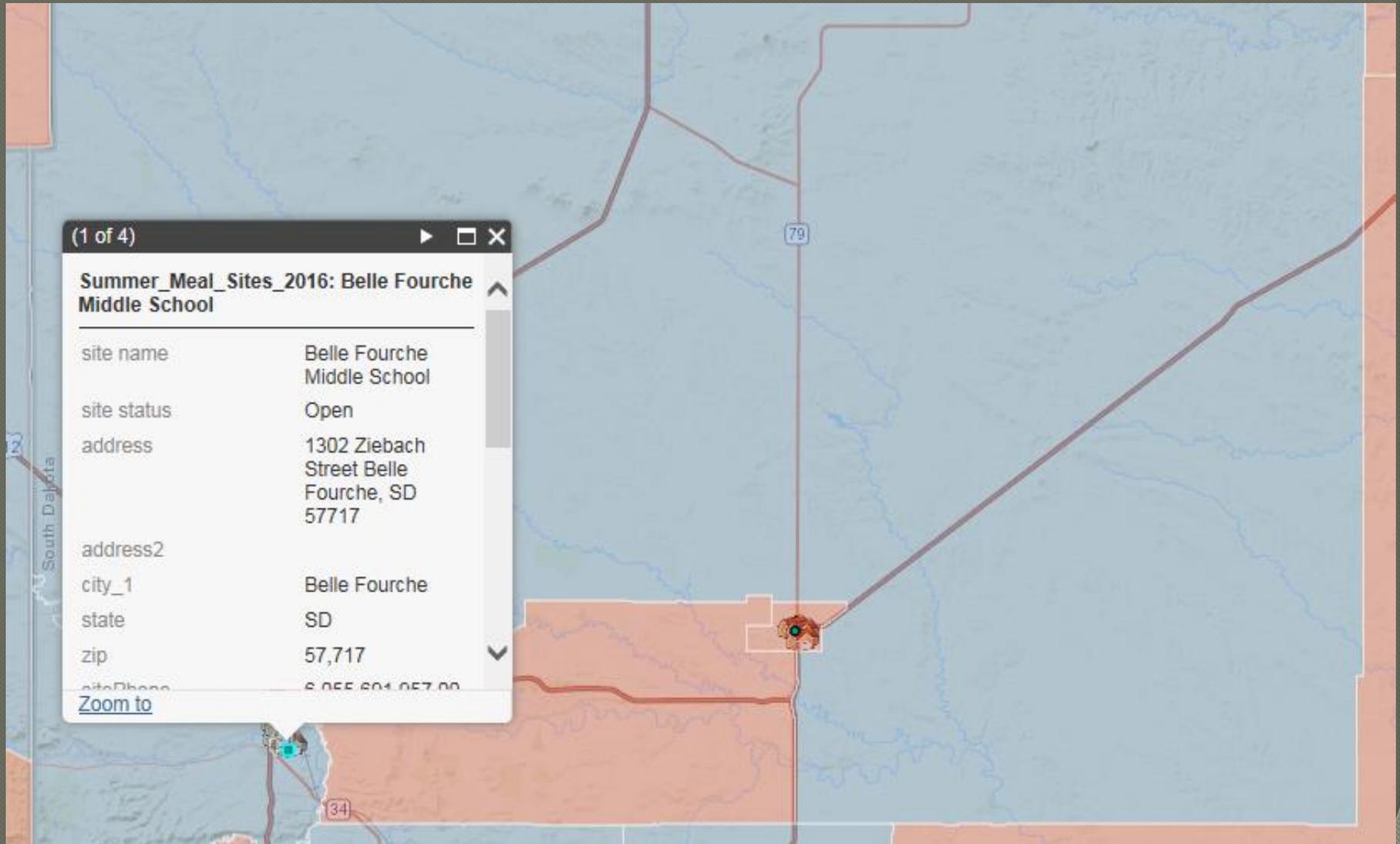
Layers (Summer meal sites 2016, FY17
FNS CACFP SFSFP Eligibility, HUD
Housing, Rural Development Multi
Housing)
Basemap (streets)



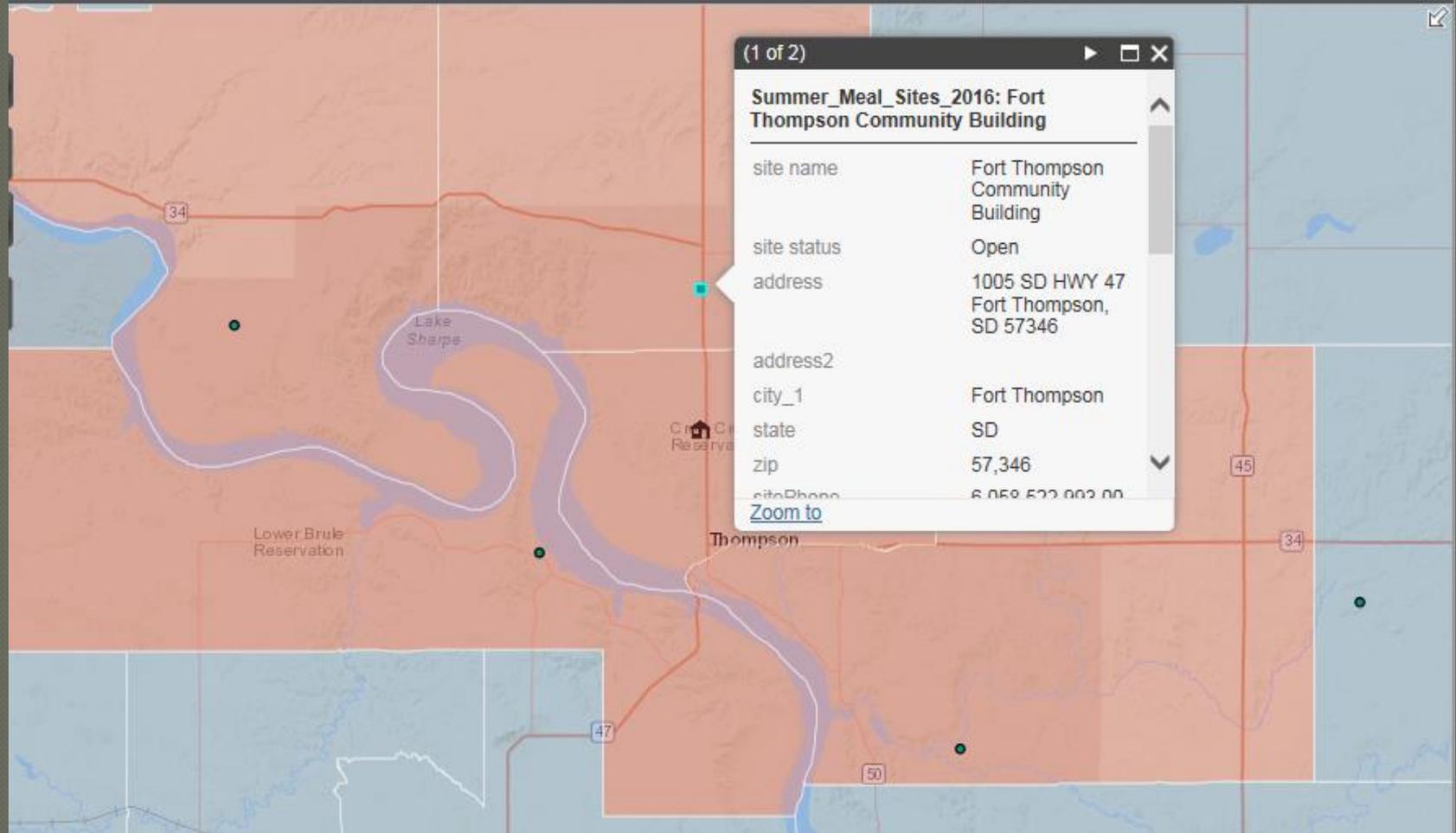
North Western SD – Newell



North Western SD – Belle Fourche



Central South Dakota



Mitchell



Existing Sponsors

- **Expand Partners to assist with:**
 - Site expansion (HUD or Rural Development)
 - Transportation
 - Workers/Volunteers (AmeriCorps VISTA)
 - Public Awareness
 - Radio/Newspaper/ Social Media/Text messages
 - Utility Companies
 - Emergency Responders (Police/Fire/Ambulance/Red Cross)
 - Weekend food packs for times not feeding at site

Planning Partners

Partner with your **local law**
faith-based group **enforcement**
public housing **businesses**

radio station

211

**parks
& rec**

**senior
center**

food bank

schools

**elected
leader**

hospital
library

What Food Requirements Exist?

so how can we make
sure kids & teens



Meal Patterns

- Only one or two meals can be served for most locations or sites. Only special situations, like residential camps can serve up to three meals.
- Meals to select from:
 - Breakfast
 - Snack
 - Lunch
 - Supper
- If choosing to serve 2 meals they can't be lunch and supper according to the regulations, but any other combination including am and pm snack.

Breakfast

- Milk - 1 cup or 8 fluid ounces of skim white or flavored or low-fat white milk
- Grain/Bread – 1 serving
- Vegetable or Fruit – $\frac{1}{2}$ cup of fruit or vegetable or 4 ounces of 100% fruit or vegetable juice
- Meat or Meat Alternate – optional
- Reimbursement in 2016
 - Metro and Vended \$2.0925
 - Rural/Self-prep \$2.1325

Lunch/Supper

- Milk - 1 cup or 8 fluid ounces of skim white or flavored or low-fat white milk
- Grain/Bread – 1 serving
- Vegetable or Fruit – 3/4 cup of fruit or vegetable or 100% fruit or vegetable juice made up of 2 food items. This can be 2 fruits, 2 vegetables or one of each.
- Meat or Meat Alternate – 2 ounces minimum
- Reimbursement in 2016
 - Metro and Vended \$3.6850
 - Rural/Self-prep \$3.7450

Snack (Choose 2 of the below)

- Milk - 1 cup or 8 fluid ounces of skim white or flavored or low-fat white milk
- Grain/Bread – 1 serving
- Vegetable or Fruit – 3/4 cup of fruit or vegetable or 100% fruit or vegetable juice made up of 2 food items. This can be 2 fruits, 2 vegetables or one of each.
- Meat or Meat Alternate – 2 ounces minimum
- Reimbursement in 2016
 - Metro and Vended \$0.8650
 - Rural/Self-prep \$0.8875
- Exception - Milk and Juice can't be served together as snack.

Not Area Eligible another Option?

● Closed Enrolled Site

- An identified group of needy children live in a “pocket of poverty”
- Identified low-income children are transported to a congregate meal site located in an area with less than 50 percent eligible children
- A program provides recreational, cultural, religious, or other types of organized activities for a specific group of children

How to Learn More?

- **Contact SFSP Program Specialist at SD DOE**
- **Attend Administrative Workshop – see SFSP For Children 2017 Brochure**
Tuesday, March 21, 2017, at MacKay Building, Pierre, SD – registration opens February 1-18, 2017, on website below:
- **South Dakota Department of Education Summer Food Service Program website**
<http://doe.sd.gov/cans/sfsp.aspx>

Resources

- ◉ <http://www.fns.usda.gov/sfsp/summer-food-service-program>
- ◉ <http://doe.sd.gov/>
- ◉ <http://doe.sd.gov/cans/sfsp.aspx>
- ◉ <https://www.youtube.com/watch?v=yeFjYur4Bh8>
- ◉ Program Guidance:
<http://www.fns.usda.gov/sfsp/handbooks>

Contact: Julie McCord, SFSP Program
Specialist, (605) 773-3413 or
DOE.SchoolLunch@state.sd.us

Q & A's

Thank you!

