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**Application Printout**

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**eGrant Management System**

**Printed Copy of Application**

Applicant: 06-001 Aberdeen

Application: 2016-2017 21st Century - A0 - Aberdeen

2016-2017 7/1/2016 - 6/30/2017

Original Application

Date Generated: 5/24/2016 8:27:43 AM

Generated By: Deb Schlosser

**Program:** 21st Century Community Learning Centers

**Due Date:** March 2, 2016

**Purpose:** As authorized under Title IV, Part B of the Elementary and Secondary Education Act (ESEA), as amended by the No Child Left Behind Act of 2001, the specific purposes of the 21st Century Community Learning Centers (21st CCLC) program are to provide opportunities for communities to establish or expand activities in community learning centers that:

- Provide opportunities for academic enrichment, including providing tutorial services to help students, particularly students who attend low-performing schools, to meet State and local student academic achievement standards in core academic subjects, such as reading and mathematics;
- Offer students a broad array of additional services, such as youth development activities, drug and violence prevention, counseling, art, music, recreation, technology education, and character education programs, that are designed to reinforce and complement the regular academic program of participating students; and
- Offer the families of students, served by community learning centers, opportunities for literacy and related educational development.

**Eligibility and Funding Requirements:** Eligible applicants are those who primarily serve students and the families of the students of high poverty schools. 21st Century Community Learning Centers programs must be located in public school facilities or in facilities that are at least as available and accessible to the students to be served as if the program were located in a public elementary, middle, or secondary school. Applicants must demonstrate that they meet the statutory program requirements of serving students from schools eligible for school-wide Title I programs or schools with 40% or greater poverty based upon free and reduced lunch as determined using verified information.

Eligible applicants may be local education agencies, community-based organizations, including faith-based organizations, institutions of higher education, city or county government agencies, for profit corporations and other public or private entities. A community-based organization is defined as a public or private for-profit or nonprofit organization that is representative of the community and has demonstrated experience or promise of success in providing education and related activities that will complement and enhance the academic performance, achievement and positive youth development of students. While all organizations are eligible to apply, they MUST be partnered with an eligible school to be considered for funding.

**Grant cycle is 5 years. Grant awards range from \$50,000-\$150,000 per year for each of the 5 years.**

**Reservations:** The State of South Dakota Department of Education reserves the right to cancel this solicitation if it is considered to be in its best interest. The State reserves the right to negotiate modifications to the application. The State reserves the right to reject any and all applications received as a result of this request for applications. The State reserves the right to consider equality in the geographic areas. The State reserves the right to consider the applicant's previous experience with the 21st CCLC program. The State has the right to consider the number of children served as well as grade levels targeted. The State reserves the right to assure that the grant recipients are competent, responsible and committed to achieving the objectives of the awards they receive. The State reserves the right to visit sites prior to awarding the grant to verify the content of the application. There will be few allowances to change the scope of grants once the grants are awarded, so be sure that the program proposed is one that can be carried out for the amount requested.

**Legislation and Guidance:** <http://www2.ed.gov/programs/21stcclc/guidance2003.pdf>

**Contact:** Sue Burgard or Jill Cotton  
605.773.3261  
800 Governors Drive  
Pierre, SD 57501-2294

Scoring rubric to use in awarding points in 21st CCLC applications

Maximum Points	<b>Poor</b> Barely addressed or not at all	<b>Weak</b> Poorly developed Major weaknesses	<b>Adequate</b> Some weaknesses	<b>Superior</b> Strongly developed Minor Weaknesses	<b>Outstanding</b> Fully developed
<b>3 points</b>	0	0	1	2	3
<b>5 points</b>	0-1	2	3	4	5
<b>7 points</b>	0-1	2-3	4	5-6	7
<b>10 points</b>	0-2	3-4	5-6	7-8	9-10
<b>20 points</b>	0-4	5-8	9-12	13-16	17-20
<b>50 points</b>	0-9	10-20	21-30	31-40	41-50

The sections labeled 'Strengths' and 'Weaknesses' should be used for sentences regarding strengths and weaknesses of the application on each criterion. It is critical that each reviewer provides narrative documentation under strengths and weaknesses to support the rating and recommendation for each application. These responses are important in providing feedback to applicants as well as to SD DOE program personnel. Whenever possible sentences should be supported with specific examples from the application.

**Criterion 1: Need for Project (10 Points)**

[Instructions](#)

**It must be demonstrated that there is current data to support that students at the site(s) are in need of services and/or at risk of educational failure.**

Are the needs of the proposed target population clearly described? Are the facts and figures cited representative of this community and not just general information?

**Scoring Criteria**

	Points						Total Points Awarded	
	0	1	2	3	4	5		6
1. Are the students to be served attending a Focus or Priority school?	<input type="radio"/>	<input type="radio"/>						<input type="text"/>
2. The extent to which the students are in need of academic improvement based upon individual performance.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>				<input type="text"/>
3. The extent to which the students are affected by factors such as poverty, limited English proficiency, dropout rates, truancy, juvenile delinquency rates, or unmet child care needs, etc. that place them at risk of failing to achieve success in school. Consideration should be given to the lack of programming opportunities available.	<input type="radio"/>	<input type="text"/>						
								<b>Total Points:</b> <input type="text"/>

**Reviewer Comments:**

Strengths - ([count] of 2000 maximum characters used)

Weaknesses - ([count] of 2000 maximum characters used)

**Criterion 2: Quality of Project Design (40 Points)**

[Instructions](#)

The scoring in this criterion must address five areas:

**Scoring Criteria**

	Points											Total Points Awarded
	0	1	2	3	4	5	6	7	8	9	10	
1. To what extent are the goals, objectives, and outcomes to be achieved by the proposed project clearly specified and measurable?	<input type="radio"/>	<input type="text"/>										
2. To what extent is the proposed project appropriately addressing the needs of the student populations and their families?	<input type="radio"/>	<input type="text"/>										
3. To what extent does the proposed program design provide an interesting, challenging, and meaningful learning experience for the young people involved (note descriptions of typical after-school and/or summer day experiences for students)?	<input type="radio"/>	<input type="text"/>										
4. To what extent does this opportunity offer support to developing a positive environment in the neighborhood/community?	<input type="radio"/>						<input type="text"/>					
5. To what extent are policies in place/proposed regarding areas such as attendance, handling of injuries, discipline, marketing of program, and engagement with parents?	<input type="radio"/>						<input type="text"/>					
												<b>Total Points:</b> <input type="text"/>

**Reviewer Comments:**

Strengths - ([count] of 2000 maximum characters used)

Weaknesses - ([count] of 2000 maximum characters used)

**Criterion 3: Adequacy of Resources (20 Points)**

[Instructions](#)

Consider the following while scoring this section:

**Scoring Criteria**

	Points						Total Points Awarded
	0	1	2	3	4	5	
1. The extent to which there is adequacy of support including facilities, personnel, training, equipment, transportation, supplies, and other resources that are adequate to carry out the program described in the grant application and to meet required state health, safety, and fire code standards.	<input type="radio"/>	<input type="text"/>					
2. Does the applicant make it clear that there is little or no charge for the program? Is there an effective marketing strategy described? If a fee is assessed is there a well-defined process for letting participants know that no one will be turned away for the inability to pay.	<input type="radio"/>	<input type="text"/>					
3. The extent to which consideration has been given to a plan for sustainability after funding ceases.	<input type="radio"/>	<input type="text"/>					
4. Is the project location described adequate for the number of students and it is easily accessible to the students to be served? If needed, are the transportation needs described to and from the site?	<input type="radio"/>	<input type="text"/>					
						<b>Total Points:</b>	<input type="text"/>

**Reviewer Comments:**

Strengths - ([count] of 2000 maximum characters used)

Weaknesses - ([count] of 2000 maximum characters used)

**Criterion 4: Quality of Management Plan (25 Points)**

[Instructions](#)

Is there information to show that the management plan is adequate to achieve the objectives of the proposed project on time and within budget, including clearly defined responsibilities, timelines, and milestones for accomplishing the project tasks?

**Scoring Criteria**

	Points						Total Points Awarded
	0	1	2	3	4	5	
1. Has the applicant provided a detailed budget and budget narrative appropriate to carrying out the project?	<input type="radio"/>	<input type="text"/>					
2. Do the costs seem appropriate for the number of children involved and the programming prescribed?	<input type="radio"/>	<input type="text"/>					
3. Are staffing needs, qualifications and responsibilities clearly defined? Is a list of qualifications/resume for the project director included? Is there a description of the organizational structure?	<input type="radio"/>	<input type="text"/>					
4. Is there a timeline, including management responsibilities and milestones for achieving clearly delineated and measurable objectives?	<input type="radio"/>	<input type="text"/>					
5. Is the type, quality, and quantity of initial and ongoing staff training adequate? How will that training be provided and funded? (\$2,000 per year minimum required for professional development)	<input type="radio"/>	<input type="text"/>					
							<input type="text"/>

**Reviewer Comments:**

Strengths - ([count] of 2000 maximum characters used)

Weaknesses - ([count] of 2000 maximum characters used)

**Criterion 5: Cooperation (10 Points)**

[Instructions](#)

Does the application demonstrate cooperation and participation with other entities in the community and/or coordination of state and federal funds?

**Scoring Criteria**

	Points								Total Points Awarded
	0	1	2	3	4	5	6	7	
1. Has the applicant demonstrated that they have support of the appropriate school-day programs and school management teams from LEAs (Local Education Agencies) that serve the children targeted in this grant? (Signed and dated Collaboration and Partnership agreements MUST be present for each school that the targeted children are attending.)	<input type="radio"/>	<input type="text"/>							
2. To what extent will the proposed project stimulate development and coordination among appropriate organizations that are also serving this population? How do they plan to coordinate meaningful services to the target population their families and neighborhood/community? (Signed and dated Collaboration and Partnership agreements are present for each of the partners listed.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>					<input type="text"/>
								<b>Total Points:</b>	<input type="text"/>

**Reviewer Comments:**

Strengths - ([count] of 2000 maximum characters used)

Weaknesses - ([count] of 2000 maximum characters used)

**Criterion 6: Evaluation (15 Points)**

[Instructions](#)

The scoring criterion is to address the following two areas:

**Scoring Criteria**

	Points									Total Points Awarded
	0	1	2	3	4	5	6	7	8	
1. Are goals and objectives clear and measurable based on the following criteria:	<input type="radio"/>	<input type="text"/>								
a. What data/info will be collected?										
b. What standards will be used to determine if objective has been achieved?										
c. Who will analyze the data/info and determine if objective has been accomplished?										
d. What is the timeline for data collection										
2. Describe how the evaluation plan will be used to improve and strengthen the program and how results will be disseminated.	<input type="radio"/>		<input type="text"/>							
										<b>Total Points:</b> <input type="text"/>

**Reviewer Comments:**

Strengths - ([count] of 2000 maximum characters used)

Weaknesses - ([count] of 2000 maximum characters used)

**21st Century Scoring Summary**

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<b>Section</b>	<b>Available Points</b>	<b>Points Awarded</b>
<b>Criterion 1 - Need for Project</b>	<b>10 Points</b>	<input type="text"/>
<b>Criterion 2 - Quality of Project Design</b>	<b>40 Points</b>	<input type="text"/>
<b>Criterion 3 - Adequacy of Resources</b>	<b>20 Points</b>	<input type="text"/>
<b>Criterion 4 - Quality of Management Plan</b>	<b>25 Points</b>	<input type="text"/>
<b>Criterion 5 - Cooperation</b>	<b>10 Points</b>	<input type="text"/>
<b>Criterion 6 - Evaluation</b>	<b>15 Points</b>	<input type="text"/>
<hr/>		
<b>Application Total Points:</b>	<b>120 Points</b>	<input type="text"/>

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**Contact Information**[Instructions](#)

The Federal Funding Accountability and Transparency Act (FFATA) requires that all grant awardees create and/or validate existing Data Universal Number System (DUNS) and System for Award Management (SAM) registration data to be eligible for federal funds. Every LEA must provide their DUNS Number and SAM Expiration Date below. Your SAM Registration can be confirmed or you can register if needed using the SAM website. If your LEA does not have a DUNS number you can request one through the federal Grants.Gov website.

Links: [System for Award Management](#)[Grants.Gov](#)**Administrative Offices:**

Address 1*	<input type="text"/>	DUNS Number*	<input type="text"/>	SAM Expiration Date (MM/DD/YYYY) *	<input type="text"/>
Address 2	<input type="text"/>				
City*	<input type="text"/>	State*	<input type="text"/>	Zip+4*	<input type="text"/> <input type="text"/>
Phone*	<input type="text"/> <input type="text"/> <input type="text"/> Extension <input type="text"/>				

**Superintendent/Authorized Representative:**

Last Name*	<input type="text"/>	First Name*	<input type="text"/>	Middle Initial	<input type="text"/>
Phone*	<input type="text"/> <input type="text"/> <input type="text"/> Extension <input type="text"/>				
Summer Phone	<input type="text"/> <input type="text"/> <input type="text"/> Extension <input type="text"/>	Email*	<input type="text"/>		

**Business Official/Fiscal Representative:**

Last Name*	<input type="text"/>	First Name*	<input type="text"/>	Middle Initial	<input type="text"/>
Phone*	<input type="text"/> <input type="text"/> <input type="text"/>				
Summer Phone	<input type="text"/> <input type="text"/> <input type="text"/>	Email*	<input type="text"/>		

 **Title IVB - 21st Century Project Director:**

\* Denotes required field



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**Program Summary**

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Descriptive Title of Applicant's Project: 

Student Populations Served (check all that apply)

 Elementary School Middle School High School

Program Summary (check all that apply)

 Reading or Literacy Art, Music, Dance, Theater Sports/Recreation Mathematics Science Technology, Video or Media Community Service Cultural Activities, Social Studies Student Development Services for Parents Tutoring Homework Help Other (specify) 

Operating Hours - Number of children served daily (complete all that apply)

The applications will be evaluated based on the level of services proposed. It is expected that the grant recipient will provide the level of services indicated below. If the DOE determines that a lesser amount of services are being provided the grant award may be reduced or terminated.

After-school program:  Yes  NoSummer program:  Yes  NoBefore-school program:  Yes  No

Other:

Number of students to be served **daily?** Do you currently have a 21st Century Community Centers grant from the South Dakota Department of Education?  Yes  No[Save Page](#)

**Eligibility Demographics**

[Instructions](#)

A majority (over 50%) of the students served by the 21st Century Community Learning Center grant must attend a Title I school-wide program, or a school with at least 40% of the student body eligible for the free or reduced price lunch program. (Middle and high schools may use an elementary school feeder pattern [located at the bottom of this page] to project the free or reduced price lunch eligibility percentage.) An LEA (Local Education Agency) must meet the 40% free and reduced poverty requirement or have Title I School-wide status in order to be a 21st CCLC site.

Indicate the date of the enrollment and the free or reduced price lunch counts for the school attendance areas to be served by the 21st CCLC.

*(This date must be the same for all school attendance areas and taken during the current school years.)*

(mm/dd/yyyy)

Name of school(s) to be served by this 21st CCLC grant	Using Feeder School Method	Focus or Priority school	Title I School-wide Program	Number of Students Enrolled	% Eligible for Free or Reduced Lunch	# of Students to be Served by 21st CCLC Annually
<input type="text"/>	<input type="checkbox"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="checkbox"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>	<input type="text"/>

Save Page

Are there any private schools located in the attendance area(s) to be served?  Yes  No

If yes, please provide a brief description of your consultation and submit the Private School Consultation Form with your application.

Please upload the Private School Consultation Form, which can be downloaded by clicking [here](#)

Choose File no file selected

Upload

No files are currently uploaded for this page.

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**Goal 1**

[Instructions](#)

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**At least one goal and one objective is required.**

**Goal** ([count] of 500 maximum characters used)

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**Objective** ([count] of 500 maximum characters used)

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**What data/info will be collected** ([count] of 1000 maximum characters used)

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**How and where the data/info will be collected** ([count] of 1000 maximum characters used)

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**Who will collect the data/info and when** ([count] of 1000 maximum characters used)

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**What standards will be used to determine if objective has been achieved** ([count] of 1000 maximum characters used)

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**Who will analyze the data/info and determine if objective has been accomplished** ([count] of 1000 maximum characters used)

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**What is the timeline for data collection** ([count] of 1000 maximum characters used)

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**Objective**

**Objective**

**Objective**

Save Page

Goal

Save Page

**Goal**

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**Evaluation**[Instructions](#)

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Describe how the evaluation plan will be used to improve and strengthen the program and how the results will be disseminated.  
([count] of 2000 maximum characters used)

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**Abstract**

A brief description of the community needs, participants to be served, objectives and activities proposed to meet these needs.  
([count] of 3000 maximum characters used)

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**Criterion 1: Need for Project (10 Points)**

[Instructions](#)

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**Applicants must demonstrate that there is current data to support that students at the site(s) are in need of services and/or at risk of educational failure.**

Clearly describe the needs of the proposed target population, for example:

Are the prospective students attending a school that is in the Focus or Priority school category?  Yes  No

Describe the extent to which the students are in need of academic improvement based upon individual performance.

([count] of 2000 maximum characters used)

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Describe the extent to which the students are exposed to factors such as poverty, limited English proficiency, dropout rates, truancy, juvenile delinquency rates, or unmet child care needs, etc. that place them at risk of failing to achieve success in school.

([count] of 2000 maximum characters used)

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Describe the extent to which programming is currently in place to serve these children and their families.

([count] of 2000 maximum characters used)

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Save Page

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**Criterion 2: Quality of Project Design (40 Points)**[Instructions](#)

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**Applicants must demonstrate that programs will be of high quality. Project quality will be based upon:**

The extent to which the goals, objectives, and outcomes to be achieved by the proposed project are clearly specified and measurable.

([count] of 2000 maximum characters used)

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The extent to which the design of the proposed project is appropriate to, and will successfully address, the needs of the target population, their families and other identified needs.

([count] of 2000 maximum characters used)

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The extent to which the proposed program design will provide an interesting, challenging, and meaningful experience for the young people involved (descriptions of typical after-school and/or summer day experiences for students).

([count] of 2000 maximum characters used)

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The extent to which this opportunity offers support to developing a positive environment in the neighborhood/community.

([count] of 2000 maximum characters used)

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The extent to which there are policies in place/proposed regarding things such as attendance, handling of injuries, discipline, marketing of program, and engagement with parents, etc. (These will be required for licensing.)

([count] of 2000 maximum characters used)

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Save Page

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**Criterion 3: Adequacy of Resources (20 Points)**[Instructions](#)

*According to SDCL 26-6-14 (7), all before and after school programs are required to be licensed, regardless of funding source, to assure they meet minimum health, fire, and life safety standards. SDCL 26-6-27 does allow for an exemption for tutoring programs that strictly assist children with school work. Training is required as a part of licensure so be sure to allow for that in your application. Successful grantees will be contacted in regard to licensing procedures.*

**You do NOT need to be licensed to apply.**

**Consideration will include:**

The extent to which there is adequacy of support including facilities, personnel, training, equipment, transportation, supplies, planning time, and other resources that are adequate to carry out the program described in the grant application and to meet required state health, safety, and fire code standards.

([count] of 2000 maximum characters used)

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The extent to which consideration has been given to a plan for sustainability after funding ceases.

([count] of 2000 maximum characters used)

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The project location. Is it adequate for the program described, for the number of students to be served, and is it easily accessible to the students to be served. If needed, describe the transportation to and from the site.

([count] of 2000 maximum characters used)

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If funding an existing program, describe how funds will supplement and not supplant current federal, state or local funds.

([count] of 2000 maximum characters used)

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It is hoped that these programs are provided at little to no cost to attendees. Describe how you will market the program. If fees are assessed, describe the extent to which, upon registration, there is an effective and easily managed process for assuring families are not prevented from participating due to financial considerations. (The funding resulting from these fees must be spent for the program in the current fiscal year.)

([count] of 2000 maximum characters used)

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Save Page

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**Criterion 4: Quality of the Management Plan (25 Points)**

[Instructions](#)

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**Applicants will be scored on the adequacy of the management plan to achieve the objectives of the proposed project on time and within budget, including clearly defined responsibilities, timelines, and milestones for accomplishing tasks. Points will also be awarded for how the applicant will assure that a diversity of perspectives is brought to bear in the operation of the proposed project.**

A quality management plan must include, at a minimum:

Provide a detailed budget and budget narrative. (This information will be included in the required information on the 'Budget pages' tab.)

Describe staffing needs and the qualifications and responsibilities (including planning time) of the staff. Provide a chart that describes the organization's structure. Also include qualifications/resume of proposed project director if available.

([count] of 2000 maximum characters used)

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Provide a description of the responsibilities of an advisory committee (if established) and possible committee members (such as teachers, parents, students, administrators, community members, etc.).

([count] of 2000 maximum characters used)

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Provide timelines for achieving clearly delineated objectives.

([count] of 2000 maximum characters used)

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Provide appropriate costs for the number of children involved and the programming prescribed.

([count] of 2000 maximum characters used)

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Describe the type, quality, and quantity of initial and ongoing staff training and how that training will be provided and funded.

**A minimum of \$2,000 annually for professional development of the staff must be included in the budget.**

([count] of 2000 maximum characters used)

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Save Page

**Criterion 5: Cooperation and Participation (10 Points)**

[Instructions](#)

Under this component, project applications must demonstrate that they have established collaborations among various community organizations as well as considering the needs of the families. Applicants must demonstrate strength of cooperation by showing they have the support of upper level administrators of the cooperating entities and that they have consulted with those who will conduct the work of the project.

Describe evidence that LEA(s) is/are cooperative partner(s). Describe how the project will stimulate development and coordination among appropriate organizations that are also serving the target population. Describe clear management responsibilities of the partners to the application. (A Collaboration and Partnership Agreement must be attached for each of the partners as well as each of the schools that the targeted students attend.) Describe how families will be encouraged to be part of the education team.

([count] of 2000 maximum characters used)

Save Page

List each partner that is participating in this project. Each school attended by the students must be considered a partner and must fill out a Collaboration and Partnership Form and upload it below. A link to the form can be found by using this link: [Collaboration and Partnership Form](#)

Partner Name	Agreement Completed
1. <input type="text"/>	<i>Check if agreement has been uploaded for this school.</i> <input type="checkbox"/>
2. <input type="text"/>	<input type="checkbox"/>
3. <input type="text"/>	<input type="checkbox"/>
4. <input type="text"/>	<input type="checkbox"/>
5. <input type="text"/>	<input type="checkbox"/>
6. <input type="text"/>	<input type="checkbox"/>
7. <input type="text"/>	<input type="checkbox"/>
8. <input type="text"/>	<input type="checkbox"/>
9. <input type="text"/>	<input type="checkbox"/>
10. <input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>

Add Additional Entries

Upload completed agreement documentation for each partner.

Choose File | no file selected

Upload

No files are currently uploaded for this page.

Delete Selected Files

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**Allocations**

[Click for Instructions](#)

	<b>TitleIVB-21stCentury</b>
<b>Current Year Funds</b>	
<b>Allocation</b>	<b>\$0</b>
<b>ReAllocated (+)</b>	\$0
<b>Released (-)</b>	\$0
<b>Total Current Year Funds</b>	<b>\$0</b>
<b>Prior Year(s) Funds</b>	
<b>Carryover (+)</b>	\$0
<b>ReAllocated (+)</b>	\$0
<b>Total Prior Year(s) Funds</b>	<b>\$0</b>
<b>Sub Total</b>	<b>\$0</b>
<b>Multi-District</b>	
<b>Transfer In (+)</b>	\$0
<b>Transfer Out (-)</b>	\$0
<b>Administrative Agent</b>	
<b>Adjusted Sub Total</b>	<b>\$0</b>
<b>Total Available for Budgeting</b>	<b>\$0</b>
	<b>TitleIVB-21stCentury</b>

**Budget Detail By Site**

[Instructions](#)

Itemize and explain each expenditure amount that appears on the Budget Summary.

[Click here for Description of Program Category Values](#)

Note: This Budget Summary displays to aid in creating and editing the Request and will not display once the Request is submitted to the SEA.

Paid to Date Amounts	100-Salaries	200-Benefits	300-Purchased Services	330-Travel	400-Supplies and Materials	470-Equipment Non capitalized	500-Equipment Capitalized	Indirect Cost
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Current Budgeted Amounts by Budget Category</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Notes:**

The District must budget funds by school site based on each schools sub allocation. Select the appropriate school site from the Site drop down list. District level set asides need to be budgeted at the District Level identified by "000"

For LEA's with only one site please use the District Level Budget Page identified as "000" to budget for funds.

Site:

Total Allocation Available for Budgeting

To obtain additional detail lines, fill in all blank lines, and click Save Page. 5 more blank lines will then be added at the bottom.

Activity Code	Object Code	Expenditure Description and Itemization	TitleIVB-21stCentury Funds	Delete Row
<input type="text"/>	<input type="text"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>		<input type="text" value="0"/>	<input type="checkbox"/>

Total Displayed:

The maximum amount of Indirect Costs that may be taken, if no Equipment Capitalized is budgeted will be \$0

Determining Maximum Indirect Cost allowed

(A) Total Allocation Available for Budgeting	<input type="text" value="\$0"/>	(F) Total budgeted	<input type="text" value="\$0"/>
(B) Equipment Capitalized	<input type="text" value="\$0"/>	(G) Budgeted Indirect Cost	<input type="text" value="0"/>

(C) Allowable Direct Costs (A-B)   
(D) Indirect Cost Rate %   
(E) Maximum Indirect Cost (C\*(D/1+D))

(H) Total Budget (F+G)   
Remaining (A-H)

---

[Calculate Totals](#)

[Save Page](#)

**Budget Detail By Site**

[Instructions](#)

Itemize and explain each expenditure amount that appears on the Budget Summary.

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**Budget** (Read Only)

[Instructions](#)

Code	Activity Description	100 - Salaries	200 - Benefits	300 - Purchased Services	330 - Travel	400 - Supplies and Materials	470 - Equipment - Non capitalized	500 - Equipment - Capitalized	TOTAL
2210	Improvement of Instruction Services								
3500	Custody and Care of Children Services								
Total Direct Costs									
Approved Indirect Cost X 2.1100%									
Total Budget									

---

**Equipment**

---

**Total Cost of Equipment must be equal to the total amount of Object 470 and Object 500 on the Budget Page:** \$

Enter the Description of the Item, the quantity, justification for the purpose and the cost of the item for all proposed purchases that are classified as equipment. Equipment is defined as nonconsumable and has a life expectancy of more than ONE year.

Detailed Description of Item (include vendor)	Quantity	Justification	Unit Cost	Total Cost
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Total Cost of All Items**

---

**Budget: Program Budget Summary**

---

<b>BUDGET CATEGORIES</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>TOTAL</b>
100 Salaries	0.00					
200 Benefits	0.00					
300 Purchased Services	0.00					
330 Travel	0.00					
400 Supplies and Materials	0.00					
470 Equipment Non capitalized	0.00					
500 Equipment Capitalized	0.00					
<b>Total Direct Costs (Objects 100-500)</b>						
<b>Indirect Costs</b>	0.00	0.00	0.00	0.00	0.00	
<b>Total Costs (Direct and Indirect)</b>						

Calculate Totals

Save Page

---

**Program Budget Summary Narrative**[Instructions](#)

**For budget narrative examples click [here](#)**

Describe the Year 2 Budget outlined on the Program Budget Summary page.  
([count] of 2000 maximum characters used)

---

Describe the Year 3 Budget outlined on the Program Budget Summary page.  
([count] of 2000 maximum characters used)

---

Describe the Year 4 Budget outlined on the Program Budget Summary page.  
([count] of 2000 maximum characters used)

---

Describe the Year 5 Budget outlined on the Program Budget Summary page.  
([count] of 2000 maximum characters used)

---

Save Page

---

**Business Office Review**[Instructions](#)

Yes  No I have entered, or reviewed, the district's budget information and it accurately reflects planned expenditures.

Name:

Reviewed/Updated on:

Save Page

1.  What steps are in place to ensure equitable access to, and participation in, federally assisted programs for students, teachers, and other program beneficiaries with special needs. [GEPA 427] [Department of Education's General Education Provisions Act \(GEPA\)](#)  
*Your answer must include the following: A statement about how your district is ensuring that the federally identified six barriers (gender, race, national origin, color, disability, or age) and any other barriers are addressed. List the six barriers in your answer; The statement must address students, teachers, and other program beneficiaries with special needs.*

Save Page

**Section 1: Corporation Information:** Are you a corporation?  Yes  No

**Section 2: Financial Statements**

Did an independent certified public accountant (CPA) recently examine your organization's financial statements?  Yes  No

If an independent CPA review or audit (including an A-133 audit) was performed, please provide this office with a copy of their latest audit and any management letters issued. Sub-grantees, expending \$500,000 or more annually in federal funds from all sources, require an audit that meets OMB Circular A-133.

Uploaded at the bottom of this page

\*Mailed

\*\*N/A LEA or entity that has submitted a copy of their most recent audit to the Department of Legislative Audit or the South Dakota Department of Education.

\*If your audit has a very large number of pages and you would prefer to send via mail, you can mail to Department of Education, ATTN: Mark Gageby 800 Governor's Drive, Pierre, SD 57501.

\*\*If you have sent your latest audit to the Department of Legislative Audit or the South Dakota Department of Education, you are not required to include a copy with your application.

Fiscal Year of Audit:

If an independent CPA has not recently reviewed or audited your financial statements, please develop and upload at the bottom of this page a copy of the following financial statements:

- A detailed 'Balance Sheet' for the most current and previous year; and
- A detailed 'Income Statement' for the most current and previous year

**Section 3: Accounting System Data and Funds Management**

Which of the following best describes your accounting system?

Manual

Automated

Combination

Does the accounting system provide for the recording of grant costs according to categories in the application budget?  Yes  No

Does the system identify the receipt and expenditure of funds separately for each grant?  Yes  No

Is a separate bank account maintained for Federal grant funds?  Yes  No

If a separate bank account is not maintained, can the Federal grant funds and related expenses be readily identified?  Yes  No

**Section 4: Timekeeping System Data**

Is your organization familiar with the time and effort reporting requirements related to Federal awards made to your type organization?  Yes  No

Are time distribution records maintained for each employee to account for his/her TOTAL effort (100%)?  Yes  No

*(Upload at the bottom of this page a sample timesheet and procedures for completing timesheets and for allocating salary and wage charges to federal awards.)*

**Section 5: Purchasing System**

Are asset inventory records maintained?  Yes  No

Does your organization have policies relating to competitive purchases?  Yes  No

What is the dollar threshold for capitalization of equipment?

Please upload required documentation.

Choose File

Uploaded Files:

- By checking this box, the applicant hereby certifies that he or she has read, understood and will comply with the assurances listed below, as applicable to the program(s) for which funding is requested. These assurances are binding for Districts/Fiscal Agents that are accepting funding under this program.

**The applicant hereby assures the South Dakota Department of Education that:**

1. Each program will be administered in accordance with all applicable statutes, regulations, program plans, and applications.
2. The control of funds provided under each program and title to property acquired with program funds will be in a public agency or in a nonprofit private agency, institution, organization, or Indian tribe, if the law authorizing the program provides for assistance to those entities.
3. The public agency, nonprofit private agency, institution, or organization, or Indian tribe will administer the funds and property to the extent required by the authorizing statutes.
4. The applicant will adopt and use proper methods of administering each such program, including
  - a. the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and
  - b. the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation
5. The applicant will cooperate in carrying out any evaluation of each such program conducted by or for the State educational agency, the Secretary, or other Federal officials.
6. The applicant will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, Federal funds paid to the applicant under each such program.
7. The applicant will
  - a. submit such reports to the State educational agency (which shall make the reports available to the Governor) and the Secretary as the State educational agency and Secretary may require to enable the State educational agency and the Secretary to perform their duties under each such program; and
  - b. maintain such records, provide such information, and afford such access to the records as the State educational agency (after consultation with the Governor) or the Secretary may reasonably require to carry out the State educational agency's or the Secretary's duties.
8. Before the application was submitted, the applicant afforded a reasonable opportunity for public comment on the application and considered such comment.
9. Funds will be used to increase the level of State, local, and other non-Federal funds that would, in the absence of federal funds, be made available, and in no case supplant such State, local, and other non-Federal funds.
10. Equitable participation of non-public schools (if any) will be provided. The applicant will consult with officials of non-public schools in a meaningful and timely manner, provide non-public participants genuine access to equitable services and equal expenditure of funds.
11. The applicant will assure that the program will primarily target students who attend schools eligible for schoolwide programs under section 1114 and the families of such students;
12. The applicant will transport students only in vehicles that meet applicable safety standards;
13. The applicant will develop the program and will actively collaborate with the schools the students attend;
14. The applicant will after the submission, provide for public availability and review of the application

and any waiver request.

15. If a public or private organization, other than an elementary, middle or secondary school , assures that its program was developed and will be carried out in active collaboration with the schools the students attend;
16. The applicant will conduct the program in a safe and easily accessible facility that complies with all health, fire and safety requirements; facilities other than an elementary, middle, or secondary school must be at least as available and accessible to the participants as if the program were located in an elementary or secondary school;
17. Applicant will coordinate and collaborate, to the extent feasible and necessary as determined by the applicant, with other agencies providing services to children, youth, and families, including health and social services;

#### **PRO-CHILDREN ACT OF 1994 ASSURANCE**

I hereby acknowledge that the LEA of which I am the authorized representative, has adopted the provisions of the Pro-Children Act of 1994. (The Pro-Children Act requires that smoking not be permitted in any indoor facility used routinely or regularly for the provision of childrens services to persons under age 18, if the services are funded by specified Federal programs either directly or through State or local governments.)

#### **GUN FREE SCHOOLS ACT ASSURANCE**

I hereby acknowledge that the LEA, of which I am the authorized representative, has adopted a Gun Free Policy that is in compliance with SDCL 13-32-4.

#### **CONSTITUTIONALLY PROTECTED PRAYER IN PUBLIC SCHOOLS CERTIFICATION**

I hereby certify that the LEA, of which I am the authorized representative, has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in its public elementary and secondary schools.

As a condition of receiving federal funds under terms of the Elementary and Secondary Education Act (ESEA) of 1965, as amended by Section 9524 of the No Child Left Behind Act of 2001, this certification is required by October 1st of each year. The South Dakota Department of Education in its role as the official public education state agency in South Dakota will annually send to the U.S. Secretary of Education a list of those LEAs in South Dakota that have not submitted the required certification or against which complaints have been made that the LEA is not in compliance with this provision.

#### **ADDITIONAL ASSURANCES**

##### **LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code, the applicant certifies that:

- No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.
- The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

**DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**Label TextLabel TextLabel Text

As required by Executive Order 12549, Debarment and Suspension, and implemented at 2 CFR Part 200, for prospective participants in primary covered transactions.

- A. The applicant certifies that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - b. Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and
  - d. Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and
- B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**DRUG-FREE WORKPLACE**

As required by the Drug-Free Workplace Act of 1988:

- A. The applicant certifies that it will or will continue to provide a drug-free workplace by:
  - Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
  - b. Establishing an on-going drug-free awareness program to inform employees about:
    - 1. The dangers of drug abuse in the workplace;
    - 2. The grantee's policy of maintaining a drug-free workplace;
    - 3. Any available drug counseling, rehabilitation, and employee assistance programs; and
    - 4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
  - c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
  - d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
    - 1. Abide by the terms of the statement; and
    - 2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction.
  - e. Employers of convicted employees must provide notice, including position title, to: Director, Grants Policy and Oversight Staff, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant;

- f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
  1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

**Note:** Certain of these assurances may not be applicable to your project or program.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).  
 Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
6. Will comply, or has already complied, with the requirements of Titles II and III of the uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide

7. for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C.276a to 276a-7), the Copeland Act (40 U.S.C.276c and 18 U.S.C.874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C.1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1721 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C.470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C.469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C.2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead- based paint in construction or rehabilitation of residence structures.
17. Will have performed the required financial and compliance audits in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200 Section 501.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

The assurances were fully agreed to on this date:

These assurances have been agreed to by:

Legal Entity Agrees

**This page is not applicable to the Original Application**

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**Submit**

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**Assurances must be reviewed and approved before you can submit your application.**

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Assurances

Applicant Data Entry

Applicant Administrator

Business Manager

Preliminary Review

Grant Admin - Final Review

Program Manager Review

Final Review

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