

The New SDAP

Overview

During the merge to the new portal, we made a few changes in order to provide the best and most up-to-date functionality to the users in South Dakota. Most of the changes are outlined below.

Training Site

The training site can be accessed by navigating to solutions.emetric.net/SDAPtraining. If you would like an account to test the new features contact Chris Booth at Christina.booth@state.sd.us

General Portal Changes

Feature	Functionality
Component Names	TestBuilder = Authoring iTester = Administration Data Interaction = Reporting ScoreNet = Scoring
Help Guides	To access Help Guides, click on the user name in the upper right corner of the portal. Then, click the "Help Guides" link.
Password Lookup	In the old portal, users could search for a specific user account's password by navigating to User Management > Manage User Accounts > and entering the user's email address in the Password Lookup box. Now, users who have forgotten their password will simply click the "Forgot your password?" link on the main log in page of the portal and enter their username. A link will be emailed to the address attached to the account with a Reset Your Password link.

Authoring Changes

Feature	Functionality
Templates for Item Creation	Blank TE Item: Selecting this template will pull up a blank item canvas that the item author can use to create a technology

	<p>enhanced item.</p> <p>Choice Interaction: Selecting this template will pull up an item canvas with a multiple-choice widget that the item author can use to create a multiple-choice item.</p> <p>Extended Text Interaction: Selecting this template will pull up an item canvas with a rich text response widget that the item author can use to create an open-ended or essay item. Items created using this template will automatically be set to human scoring.</p>
Accessibility	<p>Users can now update the Text to Speech for items via the Accessibility tab while creating items. The Accessibility tab displays each part of the item, along with the order of the text that is to be read aloud by the machine during testing.</p> <ul style="list-style-type: none"> • To change the order in which the text is read aloud to the student, click on the  icon to the left of the widget title and drag it. • To listen to a preview of the text being read aloud, click the  icon. Note: The read aloud preview will only work when editing an item in a Google Chrome browser. You may be prompted to install a Chrome extension in order to preview the read aloud. • The  icon allows the user to remove a portion of the text from the read aloud. Removing the read aloud for a certain widget will not remove the widget itself from the item. • If the user wishes to merge certain elements of the item read aloud together, select the checkboxes for those elements and click the “Merge” button. The user can add additional read aloud text by clicking the “Add” button. • To enter an alternate pronunciation, click on the text. A text box will pop up allowing you to enter an alternate pronunciation.
Test Types	<p>Standard Test: Student responses will be stored. Once the student submits the test, they cannot log in again.</p> <p>Allow multiple student attempts: <i>This test type must be selected for all Benchmark exams.</i> All student attempts will be stored and submitted for Reporting, and students can take the test multiple times using the same username and password.</p> <p>Create a single username and password to be used for all students: This is a great practice test format. A single username and password can be created for an entire organization to use for testing. No responses will be stored.</p>

Administration Changes

Feature	Functionality
Teachers Tab	Removed from system. Teachers can be viewed and created via the Users tab on the portal homepage.
Student Accommodations	<p>Users now have the ability to assign accommodations to students via the Accommodations tab within the Student profile. The ability to access this functionality is based on user account type. Available accommodations are Read Aloud and Masking.</p> <ul style="list-style-type: none"> • CustomMask: This allows the student to create a mask when taking a test. The mask is a white box that can cover parts of a question. • AnswerMask: This allows the student to “white out” answer choices that they believe are incorrect while testing.
Test Security Agreements	TSAs are now located within the Administration component, rather than via the User Management link. Users can only view TSAs that they have submitted.
Test Irregularity Reports	Test Irregularity Reports were previously housed in a separate tab within the Administration component. In the new portal, users will create test irregularity reports by clicking on the “Session Report Codes” link within the “View Details/Student Logins” portion of the Test Sessions tab. The following window will pop up, allowing the user to fill out a test irregularity report for the selected student.

Scoring Changes

Feature	Functionality
Workflow Updated	Users are now able to update scores for students whose scores have already been submitted for reporting by navigating to the “Scored Responses” tab within the Scoring component, clicking on a student’s score, and updating. See the Scoring Help Guide for more information.

Reporting Changes

Feature	Functionality
Three Components	<ol style="list-style-type: none">1. SDAP: 2015+ – This program contains student test data from EOC, SD Benchmarks, Classroom and District Secure tests administered via the new portal.2. SDAP: 2011-2014 – This program will redirect the user to the old portal where they can view results from EOC, SD Benchmarks, Classroom and District Secure tests administered between 2011-2014.3. Dakota Step – This program will redirect the user to the old portal where they can view results from all past and current DSTEP assessments.