

MINUTES OF THE MEETING OF THE SOUTH DAKOTA INTERAGENCY COORDINATING COUNCIL

January 11, 2012
10:00 A. M. – 12:00 P. M. (CST)

Live Meeting via the Internet

Members Present: Shirley Bernie, Lisa Sanderson, Rayne Dosch, Terrance Fonder, Barb Hemmelman, Amy Bruner, Cindy Fisher, David Calhoon, Jennifer Seale, John New, Mona Drolc, Judy Hoscheid, Wendy Jarvis, and Pat Monson.

Members Absent: Roz Goodwin, Cathy Holden, Michelle Menke, Dawn Leibel, Pam Kean, Laura Johnson-Frame, Jamie Reiff, Deb Barnett.

Birth to 3 Connections Staff: Susan Sheppick, Crystal Goeden, April Hodges, Steve Livermont, Janet Penticoff, and Mary Giddings

Guests: None

Public: None

Call to Order: The meeting was called to order by Mona Drolc.

Judy Hoscheid moved to approve the agenda and Terry Fonder 2nd the motion. Agenda was approved. There were no corrections or additions to the minutes so they were approved as sent by Susan.

Welcome and opening remarks: Mona Drolc welcomed members. It was announced that the meeting is recorded and written minutes are available to the public.

Roll was taken.

Program Update – Susan Sheppick

Appointment of New ICC Members: Shirley Bernie, parent representative, and Lisa Sanderson, executive director of SD Parent Connection, are newly appointed ICC members. Mona Drolc and Michelle Menke were reappointed to the Council. Cathy Holden has resigned due to health issues. Cathy's replacement on the Council will be determined by the Dept. of Labor Secretary.

Online IFSP system project – Pilot service coordinators have been trained and are using the system. The system will be rolled out to all service coordinators in early March.

Child Count: 1,091 children were served in 2011 as compared to 1,106 children in 2010 – a difference of 15. In 2011 976 children exited the program as compared to 980 in 2010. A total of 2,067 children and families were served in 2011.

FFY Part C Grant Application & Requirements – Susan Sheppick

\$2,380,000 in federal IDEA Part C grant funds has been allocated for the next fiscal year. Both an interagency agreement and an intra-agency agreement and a description of our system of payment are required per the new Part C regulations. A draft of the intra-agency agreement and the grant application was emailed for the ICC's review. There may be some revisions to the draft application and the interagency agreement has yet to be updated to be in compliance with the new Part C regulations. The final versions of the application, agreements, and system of payments will be posted for publicly for 60 days in early February. Written public comment will be accepted for 30 days, from March 12 to April 10. The complete application package is due to the Office of Special Education Programs (OSEP) by April 16, 2012. The final version will be emailed to the ICC members.

SPP Review – Birth to 3 Team

Indicators for SPP revisions will be posted on the Birth to Three Connections website. Changes include revised targets, per OSEP's direction, for Indicators 5 and 6, to demonstrate progress. The revisions for Indicator 5 increase the targets in 2010 to .90%; 2011 to .91%; and 2012 to .92%. For Indicator 6 the targets were increased in 2010 to 2.85%; 2011 to 2.86%; and 2012 to 2.87%.

OSEP requested clarification in SPP Indicators 11, 12, and 13, regarding Part C's adoption of the Part B due processes.

FFY 2010 APR Review – Birth to 3 Team

Crystal Goeden – Indicator 1: Percent of infants and toddlers with IFSPs who receive early intervention services on their IFSPs in a timely manner. The data system tracks timely services. There were no out of compliance issues for this Indicator between July 1, 2010 to June 30, 2011. This Indicator was met at 100%.

Crystal Goeden - Indicator 2: Percent of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based setting. The target was 97.8%, but we exceeded the target and were 100% in 2011.

Steve Livermont - Indicator 3: Infants and toddlers with IFSPs who demonstrate improved A. positive social-emotional skills (including social relationships); B. acquisition and use of knowledge and skills (including early language/communication); and C. use of appropriate behaviors to meet their needs. The two summary statements in each category are as follows: 1) Of those children who entered or exited the program below age expectations, the percent that substantially increased their rate of growth by the time they exited the program; and 2) The percent of children who were functioning within age expectations by the time they exited the program. The established targets and the actual results were as stated in the following table:

Summary Statements	Targets FFY 2010 (% of children)	Actual FFY 2010 (% of children)
Outcome A: Positive social-emotional skills (including social relationships)		
1. Of those children who entered or exited the program below age expectations in Outcome A, the percent who substantially increased their rate of growth by the time they exited the program	45.0%	38.4%

2. The percent of children who were functioning within age expectations in Outcome A by the time they exited the program	81.4%	80.2%
Outcome B: Acquisition and use of knowledge and skills (including early language/communication and early literacy)		
1. Of those children who entered or exited the program below age expectations in Outcome B, the percent who substantially increased their rate of growth by the time they exited the program	49.4%	47.4%
2. The percent of children who were functioning within age expectations in Outcome B by the time they exited the program	65.4%	65.0%
Outcome C: Use of appropriate behaviors to meet their needs		
1. Of those children who entered or exited the program below age expectations in Outcome C, the percent who substantially increased their rate of growth by the time they exited the program	65.0%	68.0%
2. The percent of children who were functioning within age expectations in Outcome C by the time they exited the program	90.1%	91.2%

Amy Bruner questioned whether there was cause for concern since targets for A and B was not met. Barb Hemmelman inquired if it was noted how long the child had been in the program. Steve clarified that if a child is in the program for less than 6 months, they are not included in the Indicator 3 calculation. In addition, 2008 was the start of the collection of this data. Then in 2009 the baseline targets were revised, due to better data. The 2009 data was used as a baseline for this Indicator.

Steve Livermont – Indicator 4: Percent of families participating in Part C who report that early intervention services have helped the family A. know their rights; B. effectively communicate their children’s needs; and C. help their children develop and learn. All targets were met. The target for A. was 96.6% and the actual was 99.3%; B. target was 90.2% and the actual was 98.6%; and C. the target was 90.0% and the actual was 99.0%.

April Hodges – Indicator 5: Percent of infants and toddlers birth to 1 with IFSPs compared to national data. The target for this Indicator was .90%, and the actual was 1.21%, Referrals come from NICUs, Head Start and birthing facilities and they are given information on making referrals.

April Hodges – Indicator 6: Percent of infants and toddlers birth to age 3 with IFSPs compared to national data. The target was 2.85% and the actual was 3.10%. Data is collected on referral sources and child find efforts. Referrals also come from Department of Social Services and Department of Human Services.

Crystal Goeden – Indicator 7: Percent of eligible infants and toddlers with IFSPs for whom an evaluation and assessment and an initial IFSP meeting were conducted within 45-day timeline. The target of 100% was met. This was determined by monitoring regional programs for timely referral/evaluation/assessment within 45 days.

Crystal Goeden - Indicator 8: Percent of all children exiting Part C who received timely transition planning to support the child's transition to preschool and other appropriate community services by their third birthday including A. IFSPs with transition steps and services; B. Notification to LEA, if child potentially eligible for Part B; and C. Transition
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conference, if child potentially eligible for Part B. All three targets were met at 100%. However, with additional training and technical assistance from the state office, we hope to see improved documentation of the steps and services leading to a successful transition. Susan Sheppick - Indicators 9. Effective general supervision. There were no findings of non-compliance related to general supervision. OSEP has issued the 09-02 Memo which describes a two pronged approach when non-compliance is identified: first, identify the non-compliance; second, verify correction within one year. If non-compliance is identified and correction is verified within 30 days the non-compliance issue does not have to be reported under Indicator 9.

Susan Sheppick - Indicator 10: Percent of signed written complaints with reports issued that were resolved within 60-day timeline or a timeline extended for exceptional circumstances with respect to a particular complaint. No complaints were received.

Susan Sheppick - Indicator 11: Percent of fully adjudicated due process hearing requests that were fully adjudicated within the applicable timeline. No due process hearing requests were received.

Susan Sheppick - Indicator 12: Percent of hearing requests that went to resolution sessions that were resolved through resolution session settlement agreements (applicable if Part B due process procedures are adopted). There were no resolution sessions held during the 2010-2011 year.

Susan Sheppick - Indicator 13: Percent of mediations held that resulted in mediation agreements. There were no mediations during the 2010-2011 year.

Susan Sheppick - Indicator 14: State reported data (618 and State Performance Plan and Annual Performance Report) are timely and accurate. State data was reported on time at 100%.

Barb Hemmelman moved to accept the APR in lieu of the ICC submitting their own annual report to the Governor. Pat Monson seconded the motion. The motion carried. Amy Bruner, Chair, will sign the Certification which will be sent, along with the APR, to Governor Daugaard.

Barb Hemmelman recognized the service coordinators for their excellent work. Mona requested that Barb draft a letter of appreciation to the service coordinators like she did last year. Barb accepted and will send the draft to the ICC for editing and/or approval before it is mailed to the service coordinators.

Further Updates

Pat Monson stated the infant mortality report is on the Department of Human Services web site. First Lady Linda Daugaard will present the report to the Legislature.

Pat also reported that Bright Start boxes have not been distributed since November 2010. However, they hope to resume mailing them again soon. Birth to Three Connections information is included in the boxes.

The new DOE Birth to Three Connections web site will be emailed to the ICC.

Election of Officers

Amy Bruner, as Chair-elect, will automatically become the new Chair. John New has been nominated as the new Chair-elect. David Calhoun motioned to approve the election of officers. The motion was 2nd by Judy Hoscheid. Motion carried.

Susan thanked Mona for her service as Chair of the ICC this past year.

Schedule Next Meeting

The next meeting will be Wednesday, April 18, 2012, 10 a.m. to 3 p.m., at the View, in Pierre.

Adjourn: A motion was made by John New to adjourn the meeting and 2nd by Jennifer Seale. Motion carried and the meeting was adjourned.