



south dakota
DEPARTMENT OF EDUCATION
Learning. Leadership. Service.

**Letter of Intent:
Immigrant Preliminary Grant Application
Deadline for Transmittal: May 01, 2012**

All applicants who intend to operate a program for **Immigrant Students** during the 2012-2013 school year must complete this application prior to completing the annual LEA Consolidated Application. Once you have completed this letter of intent, please submit it to Shannon Malone at the address listed below. The selection of grant participants will be determined by the Title III office and notification will be sent to those by July 1st. The process used to determine which applicants meet the requirements will be based on the number of applicants, the funding level at each school district or consortium, and the funds available. Once you've received confirmation for participation, you will need to complete the Immigrant section in the annual LEA Consolidated Application. You must answer all questions and comply with all stated and implied assurances contained in that application.

IMPORTANT INFORMATION

If your school district intends to apply, either individually or as a consortium, for an Immigrant subgrant, you must complete this preliminary application process. Doing so will help us determine the exact funding level for each district or consortium. If you have questions about this process contact Shannon Malone at 605-773-4698 or email shannon.malone@state.sd.us. Applications can be sent to Shannon Malone, Title III Director, 800 Governor's Drive, Pierre, SD 57501. Once applications have been reviewed and a determination made as to which districts will be participating, districts will be contacted with final budgetary information.

If your district is applying for an Immigrant sub-grant and implementing an Immigrant program, please read through the entire application before you begin to complete the application.

What is the definition of an Immigrant?

Immigrant children and youth means individuals who—

- (A) are aged 3 – 21
- (B) were not born in any State; and
- (C) have not been attending one or more schools in any one or more States for more than 3 full academic years

What rules are applied to determine who is eligible for the Immigrant Sub-grant?

“(1) eligible entities in the State that have experienced a significant increase, as compared to the average of the 2 preceding fiscal years, in the percentage or number of immigrant children and youth, who have enrolled, during the fiscal year preceding the fiscal year for which the subgrant is made, in public and nonpublic elementary schools and secondary schools in the geographic areas under the jurisdiction of, or served by, such entities; and
“(2) in awarding subgrants under paragraph (1)- “(A) shall equally consider eligible entities that satisfy the requirement of such paragraph but have limited or no experience in serving immigrant children and youth; and “(B)

shall consider the quality of each local plan under section 3116 and ensure that each subgrant is of sufficient size and scope to meet the purposes of this part.

Required activities for Immigrant sub-grants:

- “(1) In General – An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include-
- “(A) family literacy, parent outreach, and training activities designed to assist parents to become active participants in the education of their children;
 - “(B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth;
 - “(C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth;
 - “(D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;
 - “(E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services
 - “(F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the US, such as programs of introduction to the educational system and civics education; and
 - “(G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities, or other entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

Funds made available under Title III, Part A, shall be used so as to supplement the level of Federal, State, and local public funds that, in the absence of such availability, would have been expended for programs for limited English proficient children and immigrant children and youth and in no case to supplant such Federal, State, and local public funds.

In determining whether to apply for an Immigrant subgrant, you will need to know how many immigrant students there are in your district. The department will go by the number enrolled on the last day of the ELP testing window (March 09, 2012) in determining numbers, but this will give you an idea of the number of students you are looking at. Your Infinite Campus contact in the district can get a list of immigrant students for you.

The Title III Office will be giving out one Immigrant allocation of \$30,000.00.

Only forms with an original signature will be accepted. The school districts included in the consortium application will not be considered for funding if the application is not signed by all participating school districts.

For information about the requirements for an Immigrant program, please access the following website for federal regulations regarding Title III and Immigrant Accountability. It will help you determine whether an Immigrant subgrant will meet the needs of your school district.

<http://www2.ed.gov/programs/sfgp/nrgcomp.html>

