SUMMER SCHOOLS FOR 2021-2022 CALENDARS ARE DUE **APRIL 29, 2022**

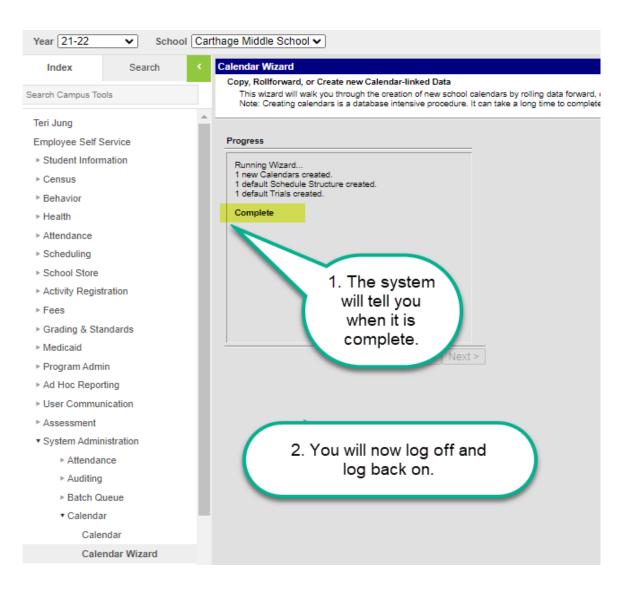


south dakota DEPARTMENT OF EDUCATION

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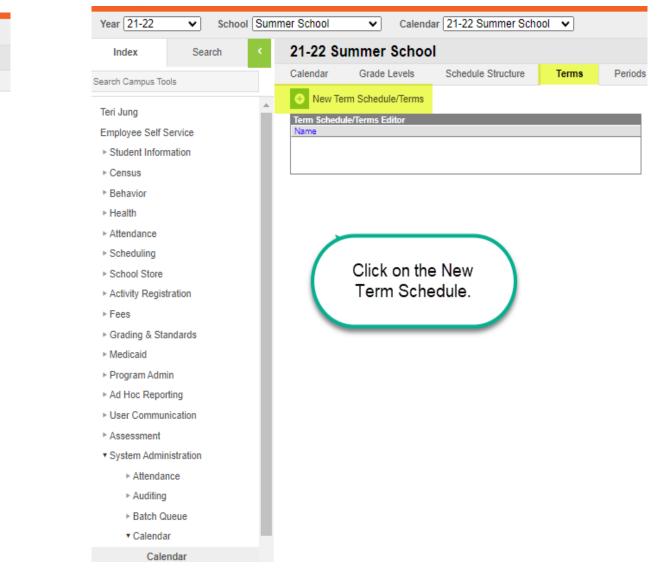
Calendar Wizard

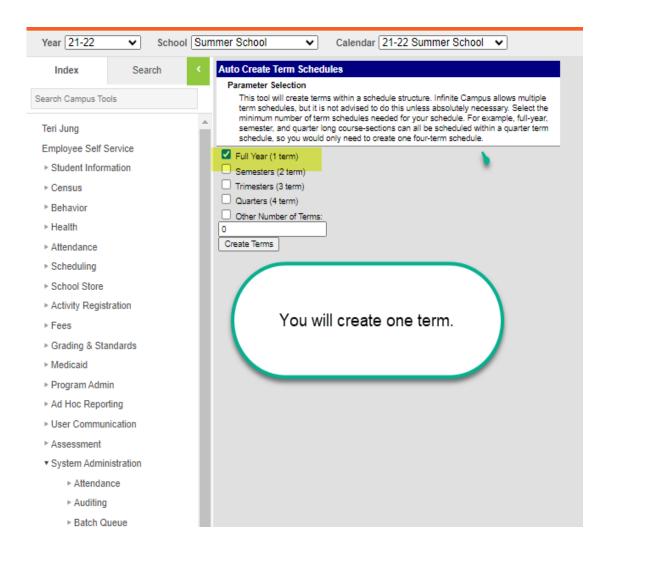
/ear 21-22 V School	I Carthage Middle School 🗸	Year 21-22 V School	Carthage Middle School 🗸
Index Search	Calendar Wizard		
	Copy, Rollforward, or Create new Calendar-linked Data	Index Search	Calendar Wizard
arch Campus Tools	This wizard will walk you through the creation of new school calendars by rolling data forward, or copying an existing calendar. Days will only roll forward i Note: Creating calendars is a database intensive procedure. It can take a long time to complete, and may slow down the system while it runs. Please try tr	Search Campus Tools	Copy, Rollforward, or Create new Calendar-linked Data This wizard will walk you through the creation of new school calendars by rolling data forward, or copying an exist
ēri Jung	A	Search Campus Tools	Note: Creating calendars is a database intensive procedure. It can take a long time to complete, and may slow do
Employee Self Service	Select Wizard Mode	Teri Jung	
Student Information	Create new blank Calendars	Employee Self Service	Edit Calendar Attributes for new Calendars Select Schools
Census	O Create new Calendars by rolling forward selected data (last-years data will be added to a newly created calendar).	Student Information	Year 21-22 Carthage Elem A
Behavior	O Copy data into Exis Calendars	► Census	Name Template [vear][schoolname] V Carthage Middle School
▶ Health	< Back Next>	▶ Behavior	"Start Date 6/2/2021 Pierre Private School
Attendance		▶ Health	*End Date 7/29/21 Summer School
Scheduling		► Attendance	
School Store	Create a new blank calendar	Scheduling	Run Wizard
Activity Registration		School Store	
▶ Fees		Activity Registration	
Grading & Standards		▶ Fees	1. Add the 2. Select
Medicaid		Grading & Standards	Starbeild dates
Program Admin		▶ Medicaid	
Ad Hoc Reporting		Program Admin	school.
User Communication		Ad Hoc Reporting	
Assessment		User Communication	
System Administration		► Assessment	
► Attendance		 System Administration 	
 Auditing 		► Attendance	
 Batch Queue 		► Auditing	3. You will then
 Calendar 		► Batch Queue	click on Run
Calendar		▼ Calendar	Wizard.
Calendar Wizard		Calendar	
Calendar wizard		Calendar Wizard	

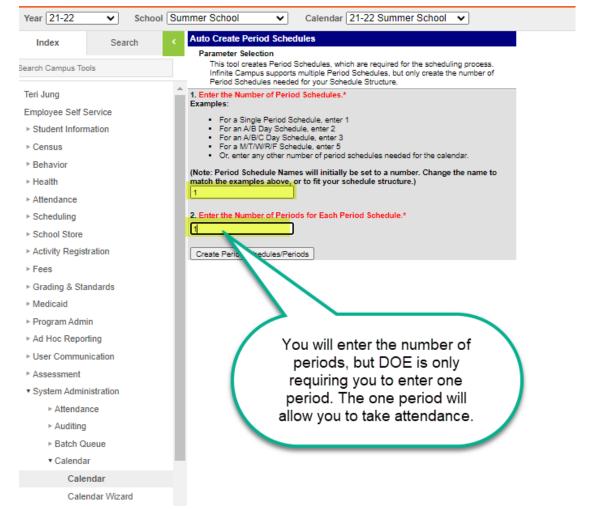


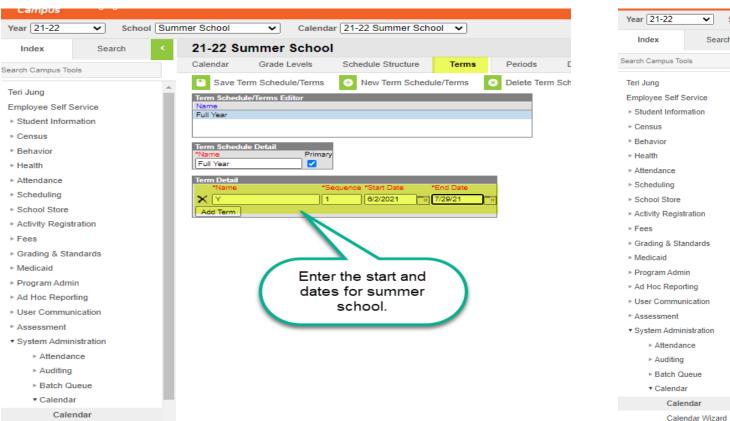
Year 21-22	✓ School	Summer School	✓ Calend	lar 21-22 Summer Scho	ol 🗸			
Index	Search	< 21-22 Su	mmer Schoo	I				
Search Campus Too	ols	Calendar	Grade Levels	Schedule Structure	Terms	Periods	Days	Overrides
Teri Jung		Calendar Info	8 Mark for Delet	ion				
Employee Self S	ervice	Calendar ID 60		School 69 Summer Sch	nol (schooliD)	4)		
Student Information		*Name		Number	ioor (schoolid).	Sequence		
▶ Census		21-22 Summe *Start Date	er School	*End Date		Summer School		
Behavior		06/02/2021 Student Day (ii	nstructional minutes)	07/30/2021 Teacher Day (m	inutes)	Exclude		
► Health								
Attendance		Whole Day Ab	sence (minutes)	Half Day Absen	ce (minutes)	School Choice		
Scheduling		Туре		Title 3		4 Day School Week	:	
School Store		S: Summer S Virtual		U				
Activity Regist	ration	Require Stude	at Accionnat	External LMS E	veluele			
Fees			nt Assignment		xciude			
Grading & Sta	ndards	Comments						
Medicaid								
Program Admi	in					//		
Ad Hoc Report	ting							
User Community	nication							
Assessment		l /	Enter vo	ur start and end				
 System Admin 	histration			s and select	<u>۱</u>			
ト Attendar	nce		Summer	School from the	e			
► Auditing			Type d	rop down box.				
► Batch Q	ueue			- F				
▼ Calenda	r							

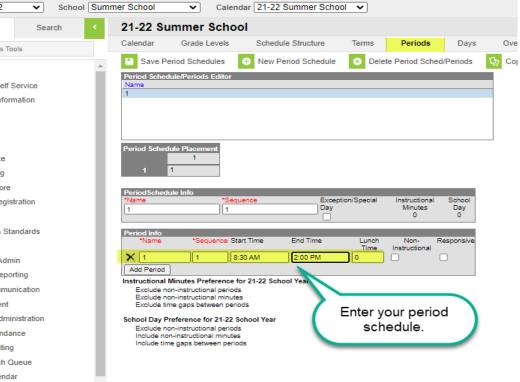
Year 21-22 V School Summ		✓ Calenda	r 21-22 Summer Scho	ol 🗸
Index Search <	21-22 S	ummer Schoo	l	
Search Campus Tools	Calendar	Grade Levels	Schedule Structure	Terms
Teri Jung Employee Self Service ▶ Student Information ▶ Census ▶ Behavior ▶ Health ▶ Attendance ▶ Scheduling ▶ School Store		Editor Seq 1 2 3 4 5 6 7 7 8 9 10 11 12		
 Activity Registration Fees Grading & Standards Medicaid Program Admin Ad Hoc Reporting User Communication Assessment System Administration Attendance Auditing Batch Queue Calendar 	12	you will b Please sequ the same o	de levels that e serving. ence them in rder as your schools.	











Year 21-22 V School Sum	imer School 🗸 Cale	endar 21-22 Summer Scho	ol 🗸			
Index Search <	21-22 Summer Scho	ool				
Search Campus Tools	Calendar Grade Levels	Schedule Structure	Terms Period	ds Days Ove	errides Calenda	ar GPA Copy Se
Search Campus Iools	🔍 Day Reset 📃 Print	Multi Day Event				
Teri Jung		and buy Eron				
Employee Self Service	~~		July 202	1		*
Student Information	Sun	Mon Tue	Wed	Thu	Fri	Sat
► Census				01	02	03
▶ Behavior					02	
▶ Health	04	08	07	08	09	10
► Attendance	11	12 13	14	15	16	17
▹ Scheduling						
School Store	18	19 20	21	22	23	24
Activity Registration	25	26	28	29	30	31
▶ Fees	 Event on this Day 					
Grading & Standards			\mathbf{X}			
▶ Medicaid						
► Program Admin						
► Ad Hoc Reporting						
User Communication		The fir	al atan ia ta d			
► Assessment			nal step is to d SET. You mi			
 System Administration 						
► Attendance			order to make	your		
► Auditing			days active.			
► Batch Queue						
▼ Calendar						
Calendar						

Your summer school calendar is now complete, and you can enroll the students who are attending. Students will be enrolled at 100% and the Service Type will be P: Primary.