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Dr. Pamela Homan, Superintendent

2 April 2012

Dr. Kris Harms, Title I Director
South Dakota Department of Education
800 Governors Drive
Pierre, SD 57501

RE: SIG 1003(g) Amendment for Hawthorne Elementary, SIG-12-012

The Principal, Federal Programs Coordinator, Elementary Curriculum Coordinator, the Director of Curriculum and Instruction and the Business Manager have reviewed the current status of the Hawthorne Elementary SIG budget. Since the actual salaries and benefits of the individuals hired for the positions funded through this grant are slightly less than the average salary on which the budget was constructed, we anticipate there will be funds remaining in these lines at the end of the year. Hawthorne will have summer school in July – August, which means that the travel funds budgeted for summer school busing will not be spent this program year.

We would like to amend the Hawthorne Elementary SIG as follows:

Transfer \$9,165 from Personnel, \$3,310 from Employee Benefits, and \$2,436 from Travel to Professional Development to fund 20 hours beyond the contract day (at \$22.72 per hour, which includes statutory benefits) for the Hawthorne Leadership Team (7 teachers) to analyze data and plan collaboration for 2013-14 school year, 20 hours beyond the contract day (at \$22.72 per hour, which includes statutory benefits) for teachers in grades 1-4 (15 teachers) to work on curriculum mapping to align math and reading instruction with the Common Core Standards, the registration fee (\$315) for 10 teachers to attend the Jill Eggleton Literacy Institute at the University of Sioux Falls, the costs (\$1200) for purchasing copies of *Total Participation Techniques*, *Talk About Understanding* by Ellin Keene, *Pathways to the Common Core* by Lucy Calkins, and *Opening Minds: Using Language to Increase Understanding*, and the travel (\$310) and registration fee (\$175) for the guidance counselor to attend the American School Counselor's Association annual conference in Minneapolis.

Current Budget		Proposed Budget	
Personnel	\$175,654	Personnel	\$166,489
Employee Benefits	49,385	Employee Benefits	46,255
Travel	2,436	Travel	0
Equipment	0	Equipment	0
Supplies	8,342	Supplies	8,342
Contractual	0	Contractual	0
Professional Development	3,599	Professional Development	18,330
Total Direct Costs	239,416	Total Direct Costs	239,416
Indirect Costs	4,525	Indirect Costs	4,525
Total Costs	243,941	Total Costs	243,941

Sincerely,

A handwritten signature in blue ink that reads "Ann Smith".

Ann Smith
Federal Programs Coordinator