



Smarter Balanced Educator Opportunities—2016

Specific Information about Recruitment

Smarter Balanced is recruiting educators to participate in the fall Item Development cycle, which includes ELA stimulus review. Below is a description of the nature of work for the meeting.

ELA Stimulus Review

Educators will attend a two day meeting to review stimuli for English Language Arts considering content and accessibility criteria. Reviewers will receive training at the beginning of the review process based on the item quality criteria. Smarter Balanced will facilitate and conduct the on-site item review meetings as a collaborative process with members and Smarter Balanced.

Duration of work

The meeting is expected to take place over two full days in Dallas, TX, with a travel day before. All training and reviews will be performed on-site.

Logistics of in-person meetings

After selecting and confirming the participants, Smarter Balanced will provide expected attendees with information related to travel to the meeting location. Smarter Balanced will provide lodging, travel costs, and applicable reimbursements to each participant. For educators, these reimbursements may include parking, meals outside of the meeting, and substitute reimbursement defined by local policy.

The timeline associated with the recruitment and selection of educators across Smarter Balanced governing states is aggressive. Table 1 outlines the critical steps in the coming weeks.

Table 1. Key Dates for Educator Recruitment for Item Development

Process	Responsible Party	Date(s)
Educator Selection and Notification	Smarter Balanced and Contractor	10/4
Travel Arrangements	Smarter Balanced and Contractor	10/10-28
In-person Meetings	Smarter Balanced and Contractor	Stimulus Review: November 7-8 Dallas, TX

Contact Christina Booth at christina.booth@state.sd.us for an application if you are interested.

They are due by September 30