

Certification Office
800 Governors Drive
Pierre, South Dakota 57501
certification@state.sd.us
Telephone: 605.773.3426

Initial Application Instructions & Requirements

It is the responsibility of the applicant to confirm with the institution that all needed documentation has been submitted to the Department of Education. A complete application includes:

| Certificate Options | Fee | Official Transcripts | Praxis II test scores | | University sign-off | Recent Credits |
|--|-------------------|--|---|-----|--|---|
| | Nonrefundable Fee | Official Transcripts from each accredited postsecondary institution attended | A copy of all passing Praxis II test scores | | University sign-off completed by the certifying officer of the university where the preparation was received | Proof of university transcribed credits, taken within the last five years |
| | | | Content Test(s) | PLT | | |
| 1-year Initial Certificate | \$25 | X | | | X | |
| 5-year Initial Certificate | \$51 | X | X* | X** | X | X+ |
| 10-year Initial Certificate | \$86 | X | X* | X** | X | X+ |
| *Teachers new to the profession or to the state are required to pass Praxis II tests specific to the content area(s) they will be teaching. | | | | | | |
| **Teachers new to the profession must also take the Principles of Learning and Teaching (PLT) test that most closely aligns to the level of preparation. | | | | | | |
| Teachers with prior contracted teaching experience on a valid out-of-state teaching certificate/license may submit a Verification of Experience form in lieu of the PLT requirement. | | | | | | |
| Testing information is at: http://doe.sd.gov/oatq/praxis.aspx | | | | | | |
| *If applicant has recent credits at time of initial application, the required three-credit Human Relations and South Dakota Indian Studies courses can wait until a five-year certificate is obtained, and may be used toward the required six credits at renewal. | | | | | | |

SOUTH DAKOTA INITIAL CERTIFICATION APPLICATION

Mail to: Department of Education, Certification Office, 800 Governors Drive, Pierre, SD 57501

Complete information using a black pen and readable penmanship

| |
|--|
| <input type="checkbox"/> I am applying for a one-year certificate (\$25 – nonrefundable) |
| <input type="checkbox"/> I am applying for a five-year certificate (\$51 – nonrefundable) |
| <input type="checkbox"/> I am applying for a one-time 10-year certificate (\$86 – nonrefundable) *Requires advanced degree or National Board Certification. The ten years are figured from the year the advanced degree or NBC was completed . |
| Which certification(s) are you seeking? <input type="checkbox"/> Teacher <input type="checkbox"/> Administrative <input type="checkbox"/> School Service Specialist |

APPLICANT:

| | | | |
|-------------------------------|--------------|---------------|------------------------|
| _____ | | | _____ |
| Social Security Number | | | Date of Birth |
| _____ | | | _____ |
| Last Name | First | Middle | Phone (Day) |
| _____ | | | _____ |
| Street Address | | | Phone (Evening) |
| _____ | | | _____ |
| City | State | Zip | Email |
| _____ | | | _____ |
| Previous Last Name(s) | | | |
| _____ | | | |

Gender: Female _____ Male _____ **Ethnicity:** Hispanic or Latino _____ **Yes** _____ **No**

Race(s): _____ American Indian or Alaska Native _____ Asian _____ Black or African American
_____ Native Hawaiian or Other Pacific Islander _____ White

Yes _____ **No** _____ Is your spouse a member of the armed forces of the United States and recently the subject of a military transfer to South Dakota?

Yes _____ **No** _____ Did you leave employment in another state or the District of Colombia to accompany your spouse to South Dakota?

Yes___**No**___ Have you ever been certified to teach in another state? If yes, please provide a copy of your certificate(s).

Colleges/Universities Attended

| Year(s) | College/University | City/State | Degree/Major |
|---------|--------------------|------------|--------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Yes___**No**___ Have you signed a contract to be employed as a teacher, administrator, or school service specialist in **South Dakota** during the current or upcoming school year?

If yes, for which school or school district? _____

Yes___**No**___ Do you currently hold a valid certification or license from another state or District of Colombia to teach or otherwise work in a school?

Citizenship and Oath of Allegiance SDCL 13-42-6

Are you a United States citizen? **Yes**_____ **No**_____

If no, of which country are you a citizen? _____

Note: Legal aliens are not required to sign the oath of allegiance but must submit a copy of his/her green card or visa.

I do solemnly swear (or affirm) that I am a citizen of the United States and that I will support the Constitution of the United States and of the State of South Dakota and the information contained in this application is true and correct to the extent of my knowledge.

Signature of Applicant _____



Complete information using a black pen and readable penmanship

UNIVERSITY SIGN-OFF

APPLICANT

| | | | | | |
|---|------------------------|---------------|--------------------|--------------------|------------------------|
| Social Security Number | Date of Birth | | | | |
| <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">Last Name</td> <td style="width: 17%;">First</td> <td style="width: 17%;">Middle</td> <td style="width: 33%; border-top: 1px solid black; padding-top: 5px;">Phone (Day)</td> </tr> </table> | Last Name | First | Middle | Phone (Day) | Phone (Evening) |
| Last Name | First | Middle | Phone (Day) | | |
| Street Address | Phone (Evening) | | | | |
| <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">City</td> <td style="width: 17%;">State</td> <td style="width: 17%;">Zip</td> <td style="width: 33%; border-top: 1px solid black; padding-top: 5px;">Email</td> </tr> </table> | City | State | Zip | Email | Email |
| City | State | Zip | Email | | |

UNIVERSITY AUTHORIZED REPRESENTATIVES

I hereby certify that _____ (applicant) satisfactorily completed the following **education program(s)**:

_____ Program Completion Date

_____ Program Completion Date

| | | |
|----------------------------------|-------|------|
| Signature of Authorized Official | Title | Date |
|----------------------------------|-------|------|

| | |
|-----------------------------------|-----------------|
| Print Name of Authorized Official | () Telephone # |
|-----------------------------------|-----------------|

| | | |
|------------|---------|-----|
| University | Address | Zip |
|------------|---------|-----|

Mail to: Department of Education, Certification Office, 800 Governors Drive, Pierre, SD 57501
Direct questions to: certification@state.sd.us or 605-773-3426

South Dakota Approved Authorizations

The colors indicate the following:

- Blue – Indicates that both coursework *and* the designated test must be completed to add a major and/or endorsement in the content area(s) to a certificate.
- Green – Indicates tests that may be taken without verification of coursework to add an endorsement(s) to a certificate. (Note: These tests cannot be taken to obtain majors. Other states may not accept endorsement level of preparation for certification.
- Red – Indicates there is no test for this area and that coursework must be completed to add a major and/or endorsement to a certificate.
- Violet – Indicates that the endorsement may be added with either coursework OR the appropriate test.
- Pink – Indicates that the endorsement may be added with documentation of work experience/certificate of completion or coursework.

Additional information on the required tests can be found at: <http://doe.sd.gov/oatq/praxis.aspx>

Administrators

An individual who has completed an approved graduate program for principals or school superintendents at an accredited institution and has been issued a South Dakota Certificate.

- ___ **300** PK-12 Principal [24:53:08:01](#)
- ___ **301** P-8 Elementary Principal [24:53:08:01](#)
- ___ **302** 7-12 Secondary Principal [24:53:08:01](#)
- ___ **304** P-12 Career School Superintendent [24:53:08:02](#)

Other Administrative Authorizations

- ___ **350** PK-12 Principal Endorsement [24:15:06:33](#)
- ___ **351** PK-8 Elementary Principal Endorsement [24:15:06:33](#) or [24:15:06:36](#)
- ___ **352** 7-12 Secondary Principal Endorsement [24:15:06:33](#) or [24:15:06:36](#)
- ___ **354** Superintendent Endorsement [24:15:06:34](#)

School Service Specialists

An individual who serves as a school counselor, a school social worker, school psychologist, school psychological examiner, school speech/language pathologist, school library media specialist, special education director, curriculum director or business official endorsement and has been issued a South Dakota certificate.

- ___ **400** School Social Worker [24:53:09:05](#)
- ___ **401** School Counselor [24:53:09:01](#)
- ___ **402** B-21 School Speech/Language Pathologist [24:53:09:04](#)
- ___ **404** B-21 School Psychologist [24:53:09:03](#)
- ___ **406** Birth-21 Special Education Director [24:53:09:06](#)
- ___ **407** Curriculum Director [24:53:09:07](#)
- ___ **412** School Library/Media Specialist [24:53:09:02](#)

Other School Service Specialists Authorizations

- ___ **405** B-21 School Psychological Examiner Endorsement [24:15:06:35](#)
- ___ **452** School Library/Media Endorsement [24:15:06:17](#)
- ___ **455** Business Official Endorsement [24:15:06:38](#)

Teachers

An individual who has completed an approved education program for teachers at an accredited four-year institution or a professional development plan for alternative certification and has been issued a South Dakota certificate.

- ___ **201** Birth- Preschool Education [24:53:07:01](#)
- ___ **202** K-8 Elementary Education [24:53:07:04](#) or [24:53:07:05](#)
- ___ **203** K-8 Elementary Education w/5-8 Middle Level [24:53:07:04](#)
- ___ **204** 7-12 Secondary Education [24:53:07:07](#)
- ___ **205** 7-12 Secondary Education w/5-8 Middle Level [24:53:07:07](#)
- ___ **206** K-12 Special Education [24:53:07:25](#)
- ___ **209** K-12 Deaf/Hearing Impaired Education [24:53:07:25](#)
- ___ **211** K-12 Reading Specialist [24:53:07:27](#)
- ___ **213** K-12 Blind/Visually Impaired Education [24:53:07:25](#)
- ___ **215** 5-8 Middle Level Education [24:53:07:06](#)
- ___ **218** K-8 Special Education [24:53:07:05](#)
- ___ **219** Birth – Age 8 Early Childhood [24:53:07:02](#) or [24:53:07:03](#)
- ___ **221** Birth-Age 8 Special Education [24:53:07:03](#)
- ___ **223** K-12 Education [24:53:07:18](#)
- ___ **224** K-12 Education w/ 5-8 Middle Level [24:53:07:18](#)
- ___ **225** 7-12 Mathematics/Science Composite [24:53:07:28](#)

Other Teacher Authorizations

- ___ **251** Birth - Preschool Education Endorsement [24:15:06:02](#)
- ___ **252** K-12 Mathematics Specialist Endorsement [24:15:06:39](#)
- ___ **253** K-12 Science Specialist Endorsement [24:15:06:40](#)
- ___ **258** K-12 Gifted Endorsement [24:15:06:26](#)
- ___ **264** Kindergarten Endorsement [24:15:06:03](#)
- ___ **265** Middle School Endorsement [24:15:06:04](#)
- ___ **267** Birth - PK Special Education Endorsement [24:15:06:23](#)
- ___ **268** K-8 Special Education Endorsement [24:15:06:41](#)
- ___ **269** 7-12 Special Education Endorsement [24:15:06:41](#)
- ___ **270** K-12 Special Education Endorsement [24:15:06:41](#)

Art Education

- ___ **620** K-12 Art Education [24:53:07:19](#)
- ___ **6200** K-12 Art Education Endorsement [24:15:06:14](#)

Coaching Endorsements–Varsity Head

Coach 24:15:06:32

- ___ **7011** Basketball
- ___ **7012** Football
- ___ **7013** Golf
- ___ **7014** Gymnastics
- ___ **7015** Swimming
- ___ **7016** Tennis
- ___ **7017** Track/Cross Country
- ___ **7018** Volleyball
- ___ **7019** Wrestling
- ___ **7020** Soccer

Other Coaching Endorsements–All Sports

- ___ **7021** 7-12 Assistant Varsity Coach
- ___ **7022** Middle School/Junior High Coach
- ___ **7023** K-8 Elementary Coach

Educational Technology

- ___ **671** K-12 Educational Technology Education [24:53:07:21](#)
- ___ **6711** K-12 Classroom Technology Endorsement [24:15:06:61](#)
- ___ **6712** K-12 Distant Educator Endorsement [24:15:06:62](#)
- ___ **453** K-12 Technology Integrationist Endorsement [24:15:06:63](#)
- ___ **454** K-12 Technology Coordinator Endorsement [24:15:06:64](#)

Health/Physical Education

- ___ **631** K-12 Comprehensive School Health Education [24:53:07:20](#)
- ___ **6310** K-12 Comprehensive School Health Education Endorsement [24:15:06:15](#)
- ___ **632** K-12 Physical Education [24:53:07:23](#)
- ___ **6320** K-12 Physical Education Endorsement [24:15:06:19](#)
- ___ **6330** K-12 Adapted Physical Education Endorsement [24:15:06:20](#)

Language Arts Education

- ___ **570** 7-12 Language Arts – Composite [24:53:07:08\(2\)](#)
- ___ **5710** 7-12 Language Arts: English Education Endorsement (Composition/Grammar) [24:15:06:06\(1\)](#)
- ___ **5720** 7-12 Language Arts: English Education Endorsement (Literature) [24:15:06:06\(3\)](#)
- ___ **573** 7-12 Language Arts: Speech/Debate [24:53:07:08 \(5\)](#)
- ___ **5730** 7-12 Language Arts: Speech/Debate Endorsement [24:15:06:06](#)

Language Arts Education

- ___ **574** 7-12 Language Arts: Drama/Theater [24:53:07:08 \(3\)](#)
- ___ **5740** 7-12 Language Arts: Drama/Theater Endorsement [24:15:06:06\(2\)](#)
- ___ **575** 7-12 Language Arts: Mass Communications [24:53:07:08 \(4\)](#)
- ___ **5750** 7-12 Language Arts: Mass Communications Endorsement [24:15:06:06\(4\)](#)
- ___ **576** 7-12 Language Arts: English Education(Composition/Literature/Speech)

Mathematics Education

- ___ **580** 7-12 Mathematics Education [24:53:07:09](#)
- ___ **5800** 7-12 Mathematics Education Endorsement [24:15:06:07](#)

Middle Level Education Endorsements

- ___ **2001** 5-8 Middle Level Education Endorsement – Language Art [24:15:06:05](#)
- ___ **2002** 5-8 Middle Level Education Endorsement – Social Science [24:15:06:05](#)
- ___ **2003** 5-8 Middle Level Education Endorsement – Natural Science [24:15:06:05](#)
- ___ **2004** 5-8 Middle Level Education Endorsement – Mathematics [24:15:06:05](#)

Music Education

- ___ **650** K-12 Music Education – Composite [24:53:07:22](#)
- ___ **651** K-12 Music Education – Vocal Music [24:53:07:22](#)
- ___ **6510** K-12 Music Education – Vocal Music Endorsement [24:15:06:18](#)
- ___ **652** K-12 Music Education – Instrumental Music [24:53:07:22](#)
- ___ **6520** K-12 Music Education – Instrumental Music Endorsement [24:15:06:18](#)

Science Education

- ___ **591** 7-12 Science Education – Biology [24:53:07:10\(2\)](#)
- ___ **5910** 7-12 Science Education – Biology Endorsement [24:15:06:08](#)
- ___ **592** 7-12 Science Education – Chemistry [24:53:07:10 \(3\)](#)
- ___ **5920** 7-12 Science Education – Chemistry Endorsement [24:15:06:08](#)
- ___ **593** 7-12 Science Education – Physics [24:53:07:10\(4\)](#)
- ___ **5930** 7-12 Science Education – Physics Endorsement [24:15:06:08](#)
- ___ **594** 7-12 Science Education – Physical Science [24:53:07:10\(6\)](#)
- ___ **5940** 7-12 Science Education – Physical Science Endorsement [24:15:06:08](#)
- ___ **595** 7-12 Science Education – Earth Science [24:53:07:10\(5\)](#)
- ___ **5950** 7-12 Science Education – Earth Science Endorsement [24:15:06:08](#)
- ___ **597** 7-12 Science Education – Composite [24:53:07:10\(1\)](#)

Social Science Education

- ___ **601** 7-12 Social Science Education – History
[24:53:07:11\(4\)](#)
 - ___ **6010** 7-12 Social Science Education –History
Endorsement [24:15:06:09](#)
- ___ **602** 7-12 Social Science Education – Political Science
[24:53:07:11\(5\)](#)
 - ___ **6020** 7-12 Social Science Education – Political
Science Endorsement [24:15:06:09](#)
- ___ **603** 7-12 Social Science Education – Geography
[24:53:07:11\(3\)](#)
 - ___ **6030** 7-12 Social Science Education – Geography
Endorsement [24:15:06:09](#)
- ___ **604** 7-12 Social Science Education – Economics
[24:53:07:11\(2\)](#)
 - ___ **6040** 7-12 Social Science Education – Economics
Endorsement [24:15:06:09](#)
- ___ **605** 7-12 Social Science Education – Sociology
[24:53:07:11](#)
 - ___ **6050** 7-12 Social Science Education –Sociology
Endorsement [24:15:06:09](#)
- ___ **606** 7-12 Social Science Education – Psychology
[24:53:07:11\(6\)](#)
 - ___ **6060** 7-12 Social Science Education –Psychology
Endorsement [24:15:06:09](#)
- ___ **608** K-12 South Dakota Indian studies [24:53:07:24](#)
 - ___ **6080** K-12 South Dakota Indian studies
Endorsement [24:15:06:21](#)
- ___ **609** 7-12 Social Science Education – Composite
[24:53:07:11 \(1\)](#)

Stand Alone Instructor Endorsements

- ___ **6810** 7-12 Driver Education Endorsement –
Instructor [24:15:06:30](#)
- ___ **8002** Junior ROTC Education Endorsement
[24:15:06:31](#)
- ___ **951** K-12 American Sign Language Education
Endorsement [24:15:06:27](#)
- ___ **953** K-12 Braille Education Endorsement
[24:15:06:28](#)
- ___ **259** K-12 Deaf Endorsement [24:15:06:22](#)
- ___ **263** K-12 Blind/Visually Impaired Endorsement
[24:15:06:37](#)
- ___ **5791** K-12 English as a New Language
Endorsement [24:15:06:25](#)

Career and Technical Education

- ___ **510** 7-12 Agriculture Education [24:53:07:13](#)
 - ___ **5100** 7-12 Agriculture Education Endorsement
[24:15:06:10](#)
 - ___ **5101** 7-12 CASE Education Endorsement
- ___ **520** 7-12 Business Education [24:53:07:14](#)
 - ___ **5200** 7-12 Business Education Endorsement
[24:15:06:11](#)
- ___ **530** 7-12 Marketing Education [24:53:07:16](#)
 - ___ **5300** 7-12 Marketing Education Endorsement
[24:15:06:12](#)

Career and Technical Education, cont.

- ___ **550** 7-12 Family and Consumer Sciences Education
[24:53:07:15](#)
 - ___ **5500** 7-12 Family and Consumer Sciences
Education Endorsement [24:15:06:42](#)
- ___ **561** 7-12 Technology Education [24:53:07:17](#)
 - ___ **5610** 7-12 Technology Education Endorsement
[24:15:06:13](#)
 - ___ **5611** 6-8 Engineering Endorsement [24:15:06:58](#)
 - ___ **5612** 9-12 Engineering Endorsement [24:15:06:59](#)
 - ___ **5613** 9-12 Biomedical Science Endorsement
[24:15:06:60](#)
- ___ **610** 7-12 Career and Technical Education [24:53:07:12](#)
 - ___ **6101** 7-12 Auto Body Technology Endorsement
[24:15:06:43](#)
 - ___ **6102** 7-12 Automotive Technology Endorsement
[24:15:06:44](#)
 - ___ **6104** 7-12 Building Trades Endorsement
[24:15:06:45](#)
 - ___ **6105** 7-12 Drafting Endorsement [24:15:06:51](#)
 - ___ **6107** 7-12 Electronics Endorsement [24:15:06:52](#)
 - ___ **6109** 7-12 Welding Technology Endorsement
[24:15:06:57](#)
 - ___ **6110** 7-12 Machine Tool Technology Endorsement
[24:15:06:55](#)
 - ___ **6111** 7-12 Culinary Arts and Restaurant
Management Endorsement [24:15:06:50](#)
 - ___ **6113** 7-12 Multi-Media Endorsement [24:15:06:56](#)
 - ___ **6114** 7-12 Health Science Endorsement
[24:15:06:54](#)
 - ___ **6118** 7-12 Graphic Design Endorsement
[24:15:06:53](#)
 - ___ **6141** 7-12 Computer Aided Manufacturing
Endorsement [24:15:06:46](#)
 - ___ **6721** 7-12 Computer Networking Endorsement
[24:15:06:48](#)
 - ___ **6722** 7-12 Computer Repair & Maintenance
Endorsement [24:15:06:49](#)
 - ___ **6723** 7-12 Computer Cabling Endorsement
[24:15:06:47](#)

World Languages Education

- ___ **541** K-12 Latin [24:53:07:26](#)
 - ___ **5410** K-12 Latin Endorsement [24:15:06:24](#)
- ___ **542** K-12 French [24:53:07:26](#)
 - ___ **5420** K-12 French Endorsement [24:15:06:24](#)
- ___ **543** K-12 German [24:53:07:26](#)
 - ___ **5430** K-12 German Endorsement [24:15:06:24](#)
- ___ **544** K-12 Spanish [24:53:07:26](#)
 - ___ **5440** K-12 Spanish Endorsement [24:15:06:24](#)
- ___ **545** K-12 Russian [24:53:07:26](#)
 - ___ **5450** K-12 Russian Endorsement [24:15:06:24](#)
- ___ **546** K-12 Japanese [24:53:07:26](#)
 - ___ **5460** K-12 Japanese Endorsement [24:15:06:24](#)
- ___ **547** K-12 Lakota Languages [24:53:07:26](#)
 - ___ **5470** K-12 Lakota Languages Endorsement [24:15:06:29](#)
- ___ **549** K-12 Norwegian [24:53:07:26](#)
 - ___ **5490** K-12 Norwegian Endorsement [24:15:06:24](#)
- ___ **579** K-12 Other Languages [24:53:07:26](#)
 - ___ **5790** K-12 Other Languages Endorsement [24:15:06:24](#)

INITIAL

APPLICANT CONDUCT REVIEW STATEMENT SDCL 13-42-9, 13-42-10, 25-7A-56

GENERAL INFORMATION AND INSTRUCTIONS

Applicants **must** respond to all questions before an application for certification can be processed.

| IDENTIFICATION INFORMATION | |
|---|----------------------------------|
| Applicant Full Name (Last, First, Middle) | Previous Full Name |
| Social Security Number | Date of Birth (Mo., Date, Year) |

Failure to answer any of these questions in a truthful and complete manner or failure to provide truthful information or documentation requested could lead to denial of a certificate to teach or hold an administrative certificate in South Dakota, or could lead to disciplinary action being taken against any teaching or school administrative certification that you possess.

Respond to **EVERY** item. If an arrow (➡) follows your response, follow the instruction given. Please provide any/all documents pertaining to your application, numbering the add-on paperwork according to the applicable conduct question. If you do not respond to an item, or if the required documents do not accompany your application, your application **may be significantly delayed**.

1. Have you ever been arrested or charged with any criminal offense?

The term **criminal offense** includes misdemeanor and felony offenses. It does not include petty offenses such as minor traffic offenses including but not limited to: speeding tickets, stop sign violations, or careless driving offenses. If you are not sure whether the crime would be a minor offense, include the offense. All Class I misdemeanor offenses and Class II non-traffic misdemeanor offenses must be disclosed.

YES NO

➡ If **YES** – Explain briefly by listing the offense and the date/year it occurred. Please provide all court documents. For questions, call 605-773-3553.

2. Have you ever been convicted or pleaded guilty to any criminal offense?

The term **conviction** includes a finding of guilt by a judge or jury, or admission of guilt or plea of guilty, or a plea without an admission of guilt. You must include those crimes where the sentence was stayed, suspended, executed or you received a suspended imposition of sentence.

All persons hired by a school district (either directly or by contract/agreement) shall submit to a criminal background check investigation by means of fingerprint checks by the Division of Criminal Investigation and Federal Bureau of Investigation. SDCL 13-10-12. Criminal convictions may be considered in hiring decisions. SDCL 13-10-13 Suspension or resignation of Employee for criminal conviction shall be reported to the Department of Education. SDCL 13-10-15.

YES NO

➔ If **YES** – Explain briefly and please provide court documents indicating the crime for which you were convicted, the dates of your conviction or plea of guilty, the dates you were sentenced, and the sentence imposed. If you have been discharged from probation, include information regarding your discharge from probation. If you are currently on probation, provide the name and telephone number of your probation officer. For questions, call 605-773-3553.

3. **Has it ever been determined by a judge or jury in South Dakota or elsewhere that a child or minor adult was abused or neglected through your actions or omission?**

YES NO

➔ If **YES** – Explain briefly and provide court documents.

4. **Have you ever been in arrears or failed to pay child support in this state or elsewhere?**

Certificates will not be issued to anyone in child support arrears according to SDCL 25-7A-56.

YES NO

➔ If **YES** – Explain briefly and provide court documents.

5. **Have you ever had any credential, certificate or license authorizing school teaching or educational service suspended, revoked, voided, denied, cancelled, rescinded, or rejected for cause and/or otherwise taken away in South Dakota or in any other state, commonwealth, territory, or possession of the United States of America or elsewhere?**

YES NO

➔ If **YES** – Please provide documents explaining the action, location(s), dates(s), and agency involved.

6. **Is there any type of adverse action pending against any credential, license, or certificate that you now hold or have ever held that authorizes school teaching or educational service?**

YES NO

➔ If **YES** – Please provide material explaining the action or charges, location(s), dates(s), and agency involved

7. **Have you ever left employment, been discharged, terminated, or resigned to avoid dismissal or disciplinary action?**

YES NO

➔ If YES – Explain briefly.

8. Have you ever held a license, certificate or credential, other than as a teacher or administrator, which has been revoked, cancelled, rescinded, suspended or taken away in South Dakota or elsewhere? (i.e. certified public accountant, insurance agent, real estate broker)

YES NO

➔ If YES, state the license, certificate or credential held and present the status of each.

9. Is there any information not disclosed by your answers concerning your background, history, experience, education, or activities which may have some bearing on your character, moral fitness, or eligibility to teach or hold an administrative position in South Dakota and which should be placed at the disposal or brought to the attention of the South Dakota Department of Education?

YES NO

➔ If YES, state the facts fully, but concisely.

The Secretary of the Department of Education may deny, revoke or suspend a certificate for any cause which would have prevented its issue, plain violation of contract, gross immorality, incompetency, violation of the Code of Ethics, flagrant neglect of duty or conviction of a crime involving moral turpitude. SDCL 13-42-7, 13-42-9 and 13-42-10. The Secretary may suspend any certificate for a period not to exceed one year for breaking or jumping a contract, if such suspension is requested by the school board. However, the secretary may not suspend a certificate for breaking or jumping a contract if the school board collected liquidated damages pursuant to the terms of the contract. SDCL 13-42-9.

AUTHORIZATION

I hereby authorize the Department of Education to review and inspect any and all records maintained by the State of South Dakota, Tribal entities and/or the Federal Government for the purpose of verifying the answers submitted above.

I further agree to provide any additional documentation or records requested by the South Dakota Department of Education that pertains to information submitted as a part of this application.

I declare and affirm under penalties of perjury pursuant to SDCL 22-29-9.1 that this application has been examined by me, and to the best of my knowledge and belief, is in all things true, accurate, complete and correct. I understand that any intentional falsification, misrepresentation or omission of facts or falsification of statements on accompanying documents may result in criminal charges and/or the denial of certification, and could affect the status of my teaching or school administrative certificate.

Signature of Applicant

Date