New Testing Coordinator Training

WriteToLearn

Fall 2012

Meet The Voice

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  - South Dakota Department of Education
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  - Matthew.Gill@state.sd.us

Where are we headed?

- SD DOE Requirements
- WriteToLearn Demo
- Accessing WriteToLearn
- Q&A

State Compliance

- All students in grades 5, 7, & 10
- Must submit two separate writing submissions
- Anytime between September 4, 2012 and April 30, 2013

Tracking Student Compliance

- DOE will check compliance throughout the year and check off students who have completed two submissions
- If you have a new student, email Matthew.Gill@state.sd.us to check if student has completed submissions
- DOE will pull final compliance report on May 1, 2013 but will provide updates to districts throughout the year

Alternate Students

- Students who participate in the DSTEP-A are exempt from using the WriteToLearn program
- Alternate writing assessment will follow similar guidelines
  - Two submissions
  - More info can be found at http://doe.sd.gov/oats/AltAssessment.asp.
  - Contact Linda Turner at linda.turner@state.sd.us
- Students who participate in the DSTEP-A may meet the writing assessment requirement by using the WriteToLearn program if it is appropriate for their learning needs

Materials Provided

- State has purchased WriteToLearn licenses for all students in grades 5, 7, &10

- Built-in 15% overage
  - Can be accessed once 90% of allotment is used

Communication with Districts

- All WriteToLearn information will be sent to the district testing coordinator via the Testing Coordinator List Serve

- Please forward information on to the correct person in your district or encourage them to join the testing coordinator list serve

WriteToLearn Demo

WriteToLearn Availability

- Should be able to access the program September 4, 2012
- Account Administrator logins reset
  - Matt will email district URLs along with username and password
  - Default username: admin1-XXXXXXX (x represents seven-digit school code)
  - Default password: changeme
- Teacher accounts and passwords will be preserved from last year

Student Data Upload

- Data file pulled on August 27, 2012
- Includes grades 3-12
  - Off-grades will only be visible once off-grade purchase is processed by Pearson
- Any new students to the district after this date will need to be added manually

Adding New Students

- Username **MUST** be student's 9-digit SIMS number
- Password should be the first four letters of the student's last name plus the four-digit birth month and day (e.g. smit0316)
- Once a student account is created, the student must still be enrolled in a class

List of Participating Teachers

- Include all teachers who will be using the program for state assessment purposes

- Email to Matthew.Gill@state.sd.us
  - Friday, October 26, 2012

Testing Irregularities

- Only one irregularity form needs to be filed for the entire year

- Please submit to Matthew.Gill@state.sd.us
  - May 12, 2013

Teacher Trainings

- Only new teachers must attend a training
- Veteran teacher trainings are optional
- Teachers should register for a session at :

https://docs.google.com/spreadsheet/viewform?formkey=dHk3OEh6OVVwaVNGQS1nc2xOclJrOVE6MQ

- Sessions will be recorded if training timeframe is not convenient

Teacher Trainings

Type	Date	Time
New Teacher Training	September 5, 2012	3pm-5pm CST
New Teacher Training	September 6, 2012	4pm-6pm CST
Veteran Teacher Training	September 10, 2012	3pm-4pm CST
New Teacher Training	September 11, 2012	4pm-5pm CST

Off-Grade Licenses

- $10 per student
- Annual license
- Contact Pearson directly
  - Carrie Austin
    Pearson Account Representative
    Phone: 1-888-977-7900 ext. 6051
    Email: carrie.austin@pearson.com

Final Reminders

- Students must complete an *essay* prompt
- Colony students must complete the writing assessment using the WriteToLearn program
- No limit to the number of teacher accounts in a district
- Great flexibility in how the program is used in your district
- Additional trainings can be provided via webinar
- Additional Q&A webinar available upon request

Next Steps

- Submit list of participating teachers
- Make sure teachers and students have access to the program

Questions?

- Please contact Matt Gill
  - 605-773-8193
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