

SD EPSCoR – Education/Workforce Development *Request for Proposal – October 2016*

Full proposal deadline: All proposals must be submitted electronically to Jane.Gubrud@state.sd.us by 5pm CST, Monday, November 7, 2016. A copy with necessary signatures in blue ink shall be submitted to Kim Van Den Hemel at 800 Governors Drive, Pierre, SD 57501-2291 – postmarked by November 7, 2016.

Award notification: Friday, December 9, 2016

Scope: At least \$170,000 will be granted to schools. Grant awards will cap at \$30,000 each. Projects may begin following award notification in December 2016. Funds must be expended by June 30, 2017.

Purpose & Priorities:

EPSCoR is the Experimental Program to Stimulate Competitive Research, which was established by the National Science Foundation to strengthen research and education in science, technology, engineering and mathematics (STEM) and drive science-based economic development.

Proposals for SD EPSCoR funds through the Department of Education aim to increase the number of STEM graduates skilled in informatics and biosciences at all levels by partnering industry with K-12 education and research activities to meet the growing workforce needs of South Dakota. For more information about SD EPSCoR go to: <http://www.sdepscor.org/>

Eligibility

Applications may be submitted by school districts and educational service providers in South Dakota. Applications must demonstrate partnerships with economic development corporations or industry partners. Preference will be given to K-12 school districts that meet the requirements of the grant.

School districts that receive funding will be expected to fulfill the requirements of approved CTE programs in South Dakota during the 2017-18 school year.

Funds are awarded on a competitive basis to projects which allow students in **grades 7-12** to explore STEM-related disciplines or which are parts of an approved Career & Technical Education (CTE) program in the following career clusters:

- 1) Science, Technology, Engineering and Math (*Research & Development*)
- 2) Information Technology (*Analytics and Programming*)
- 3) Health Science (*Bioscience & Informatics - Research & Development*)
- 4) Agriculture, Food and Natural Resources (*Bioscience & Informatics - Research & Development*)

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Grant awards will be made based on alignment with the following priorities:

1. **Student participation:** Demonstrates a capacity for a large number of students in grades 7-12 to participate in the project.
2. **STEM Awareness:** Increases student awareness, knowledge and skills in the full range of STEM careers available in South Dakota.
3. **Partnership with business and industry:** Provides networking opportunities for teachers and students, collaboration on work-based learning experiences, guidance related to student organization activities or other efforts. Business partners are encouraged to consider co-funding of internships via the Dakota Seeds program. The business partner should make this application via Dakota Seeds - <http://www.sdreadytowork.com/financing-incentives/dakota-seeds.aspx>
4. **Cooperation with postsecondary education** (technical institutes, tribal colleges or public universities): Provides support for the grant project through activities such as dual credit opportunities, guest speakers, teacher training, or program alignment. Innovative partnerships are encouraged.
5. **Diversity:** Strengthens STEM education for diverse audiences, improving instruction for underrepresented groups of students and those located in rural areas of the state. Preference will be given to applications that recruit females, underrepresented minorities, students with disabilities, and students in rural schools to STEM education.

Use of Funds

SD EPSCoR grants are intended to assist with project start-up costs; grant projects must be self-sustaining beyond this initial investment. Costs must be necessary and reasonable to complete the project; documentation must be available to support all expenditures.

Funds may be used to support a variety of activities including (but not limited to):

- Rigorous curricular programs
- Student research culminating in participation in local and regional science fairs
- Online course development
- Teacher training
- Teacher externships
- Student capstone experiences or work-based learning opportunities in STEM fields
- Industry tours and guest speakers
- Competitive student events related to STEM
- Career camps
- Equipment and materials related to the content of project activities
- Expenses associated with student assessments/certifications

Grant funds cannot be used for:

- Salaries and benefits
- Costs associated with writing the grant proposal
- Contractual obligations which begin prior to the award date or are not approved for use prior to June 30, 2017
- Purchases that become the property of any individual or organization other than the eligible recipient
- Purchases or services beyond the project outcomes or activities
- Administrative fees

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Considerations

Questions to consider when vetting potential grant projects include:

- How will this project recruit females, underrepresented minorities, students with disabilities, and students in rural schools to STEM education?
- In what ways will the project add opportunity for more students to increase their skills within science, technology, engineering, and mathematics?
- How will the project expose students to the full range of STEM-related workforce areas in South Dakota?
- How will funds, resources and partnerships be leveraged to support the project over time?
- How will this project help to develop a bridge between the local educational system and business and industry?
- How will this project increase diversity within the STEM industry?

Maximum Grant Amount

The maximum amount, per individual award, will be \$30,000. Total funds available for the SD EPSCoR grant are approximately \$170,000.

Application Deadline & Award Process

All proposals must be submitted electronically to Jane.Gubrud@state.sd.us by 5 pm CST, Monday, November 7, 2016. A copy with necessary signatures in blue ink shall be submitted to Kim Van Den Hemel at 800 Governors Drive, Pierre, SD 57501-2291 – postmarked by November 7, 2016.

SD EPSCoR grants will be awarded through a competitive process. All proposals will be read and judged by a review committee. The review committee will determine award winners based on the grant priorities and criteria using a scoring rubric. Both successful and unsuccessful applicants will be notified. Award decisions made by the review committee are final.

Final award notifications will be announced by Friday, December 9, 2016. Significant progress is expected be made on the grant project during spring 2017. Funds must be expended by June 30, 2017.

Reporting Requirements

If selected for the SD EPSCoR grant, the applicant will:

1. Complete the project as described in this proposal
2. Provide requested data using the SD EPSCoR Report Summary Form 2017 which is located here: (<http://doe.sd.gov/octe/SDEPSCoRGrant.aspx>)
3. Submit detailed documentation of each expenditure of funds
4. Deliver a project completion narrative describing how the goals of the project were met through the grant award with the final request for payment
5. Include the SD EPSCoR logo and mention SD EPSCoR in any media releases or promotional materials

Contact

Direct questions regarding grant applications to Jane Gubrud (Jane.Gubrud@state.sd.us, 605.295.1892)

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Application Submission Checklist

All proposals must be submitted electronically as a single PDF to Jane.Gubrud@state.sd.us by 5 pm CST, November 7, 2016. A copy with necessary signatures in blue ink shall be submitted to Kim Van Den Hemel at 800 Governors Drive, Pierre, SD 57501-2291 – postmarked by November 7, 2016.

Complete applications will include the following elements:

Application Cover Page and Certification Statement – *signature required – use blue ink*

SD DOE – DCTE – SD EPSCoR Assurances - *be sure to read what is required and fill in address on page 9*

Partner Agreement Form(s) – *signature required – use blue ink*

Grant Details:

Abstract

Narrative

Project Goals, Measurable Outcomes & Evaluation Plan

Implementation Timeline

Budget

Itemized Project Budget - page 18

Itemized Project Budget - Additional Supporting Resources - page 19

Appendices, if applicable



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SD DOE/DCTE and SD EPSCoR General Assurances

This applicant certifies to the South Dakota Department of Education that:

1. Federal funds made available will be used to supplement and, to the extent practical, to increase the amount of local funds that would, in the absence of such federal funds, be made available, and in no case to supplant such local funds; supporting documents will be maintained for audit that specifically identify the purpose for which federal funds have been expended.
2. By accepting federal funds, the recipient hereby agrees to establish and maintain fiscal control and accounting procedures, as set forth in current federal regulations, in order to ensure proper disbursement of, and accounting for, federal funds for the intended purpose.
3. By accepting federal and/or state funds, the recipient hereby agrees to repay any funds that have been finally determined through the federal or state audit resolution process to have been misspent, misapplied or otherwise not properly accounted for.
4. The local application has been developed taking into consideration other educational and training resources available in the area including private and trade schools.
5. The applicant maintains documentation to verify the eligibility of students enrolled in programs supported by federal funds for education of students who are members of special populations.
6. The local applicant agrees to comply with all state and federal rules and regulations regarding nondiscrimination on the basis of disability, race, color, national origin and sex.
7. The state may terminate this grant after approval for violation of this agreement or applicable regulations.
8. Funds expended under this grant will not be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interest of the purchasing entity or its employees or any affiliate of such an organization. The applicant assures this project will be administered in compliance with state laws and regulations applicable to the use of these funds. The applicant certifies, to the best of its knowledge, that the information contained in this application is accurate and complete.
9. Individuals who are members of special populations will be provided with equal access to recruitment, enrollment and placement activities to the full range of career and technical education programs available to individuals who are not members of special populations, including occupationally specific courses of study, cooperative education, apprenticeship programs and, to the extent practicable, comprehensive career guidance and counseling services, and shall not be discriminated against on the basis of their status as members of special populations.
10. Career and technical education planning for individuals with disabilities will be coordinated between appropriate representatives of career and technical education, special education and state vocational rehabilitation agencies.
11. The Division of Career and Technical Education will be monitored to ensure that disadvantaged students and English learner students have access to such education in the most integrated setting possible.
12. No funds made available under this grant shall be used to require any secondary student to choose or pursue a specific career path or major.
13. No funds made available under this grant shall be used to mandate that an individual participate in a career and technical education program, including a career and technical program that requires the attainment of a federally funded skill level, standard or certificate of mastery.
14. No funds provided under this grant shall be used for the purpose of directly providing incentives or inducements to an employer to relocate a business enterprise from one state to another state if such relocation will result in a reduction in the number of jobs available in the state where the business enterprise is located before such incentives or inducements are offered.
15. No funds received under this grant may be used to provide career and technical education programs to students prior to the seventh grade, except that such students may use equipment and facilities purchased with funds under this grant.
16. All programs, services and activities covered by this application will be conducted in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the U. S. Office for Civil Rights' "Vocational Education Programs Guidelines for Eliminating Discrimination and Denial of Services on the Basis of Race, Color, National Origin, Sex and Handicap."
17. Statistical data (Student Enrollment, Completer Data, Standards and Measures) and financial and descriptive reports required by Division of Career and Technical Education will be submitted on time.

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Common Assurances

Each legal entity, district, cooperative, or agency MUST agree to all of the attestation and assurance statements listed below prior to being able to submit their application for funds to the South Dakota Department of Education (SDDOE).

In accordance with South Dakota state law regarding grant agreements, I attest that:

1. A conflict of interest policy is enforced within the recipient's or sub-recipient's organization;
2. The Internal Revenue Service Form 990 has been filed, if applicable, in compliance with federal law, and is displayed immediately after filing on the recipient's or sub-recipient's website;
3. An effective internal control system is employed by the recipient's or sub-recipient's organization; and
4. If applicable, the recipient or sub-recipient is in compliance with the federal Single Audit Act, in compliance with § 4-11-2.1, and audits are displayed on the recipient's or sub-recipient's website.

General Assurances

The local education agency (LEA) hereby assures the South Dakota Department of Education that:

1. Each program will be administered in accordance with all applicable statutes, regulations, program plans, and applications, including the conditions of any waiver granted by the United States Department of Education pursuant to 20 U.S.C. 7861.
2. The control of funds provided under each program and title to property acquired with program funds will be in a public agency or in a nonprofit, private agency, institution, or organization, or Indian tribe, if the law authorizing the program provides for assistance to those entities.
3. The public agency, nonprofit private agency, institution, or organization, or Indian tribe will administer the funds and property to the extent required by the authorizing statutes.
4. The applicant will adopt and use proper methods of administering each such program, including - the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation.
5. The applicant will cooperate in carrying out any evaluation of each such program conducted by or for the State educational agency, the Secretary, or other Federal officials.
6. The applicant will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, Federal funds paid to the applicant under each such program.
7. The applicant will - submit such reports to the State educational agency (which shall make the reports available to the Governor) and the Secretary as the State educational agency and Secretary may require to enable the State educational agency and the Secretary to perform their duties under each such program; and maintain such records, provide such information, and afford such access to the records as the State educational agency (after consultation with the Governor) or the Secretary may reasonably require to carry out the state educational agency's or the Secretary's duties.
8. Before the application was submitted, the applicant afforded a reasonable opportunity for public comment on the application and considered such comment.
9. Funds will be used to increase the level of State, local, and other non-Federal funds that would, in the absence of federal funds, be made available, and in no case supplant, such State, local, and other non-Federal funds.
10. Equitable participation of non-public schools (if any) will be provided. The applicant will consult with officials of non-public schools in a meaningful and timely manner, provide non-public participants genuine access to equitable services and equal expenditure of funds.

Pro-Children Act of 1994 Assurance

I hereby acknowledge that the LEA of which I am the authorized representative, has adopted the provisions of the Pro-Children Act of 1994. The Pro-Children Act requires that smoking not be permitted in any indoor facility used routinely or regularly for the provision of children's services to persons under age 18, if the services are funded by specified Federal programs either directly or through State or local governments.

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Gun Free Schools Act Assurance

I hereby acknowledge that the LEA, of which I am the authorized representative, has adopted a Gun Free Policy that is in compliance with SDCL 13-32-4.

Child Internet Protection Act

I hereby certify that the LEA will comply with the Child Internet Protection Act.

Constitutionally Protected Prayer in Public Schools Certification

I hereby certify that the LEA, of which I am the authorized representative, has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in its public elementary and secondary schools.

As a condition of receiving funds under terms of the Elementary and Secondary Education Act (ESEA) of 1965, as amended by Section 9524 of the No Child Left Behind Act of 2001, this certification is required by October 1st of each year. The South Dakota Department of Education in its role as the official public education state agency in South Dakota will annually send to the U.S. Secretary of Education a list of those LEAs in South Dakota that have not submitted the required certification or against which complaints have been made that the LEA is not in compliance with this provision.

LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and Implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of an cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110 -

- A. The applicant certifies that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause and default; and
- B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

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DRUG-FREE WORKPLACE

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 -

- A.** The applicant certifies that it will or will continue to provide a drug-free workplace by:
- (a)** Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b)** Establishing an on-going drug-free awareness program to inform employees about:
 - (i)** The dangers of drug abuse in the workplace;
 - (ii)** The grantee's policy of maintaining a drug-free workplace;
 - (iii)** Any available drug counseling, rehabilitation, and employee assistance programs; and **(iv)** The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - (c)** Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - (d)** Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - (i)** Abide by the terms of the statement; and
 - (ii)** Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (e)** Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants Policy and Oversight Staff, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant;
 - (f)** Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
 - (i)** Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (ii)** Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 - (g)** Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

- B.** The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check [] if there are workplaces on file that are not identified here.

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ASSURANCES - NON-CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1721 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).

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14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead- based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, and 230; Section 200.501.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

If selected for the SD EPSCoR grant, the applicant will:

1. Complete the project as described in this proposal
2. Provide requested data using the SD EPSCoR Report Summary Form 2017 which is located here:
<http://doe.sd.gov/octe/SDEPSCoRGrant.aspx>
3. Submit detailed documentation of each expenditure of funds
4. Deliver a project completion narrative describing how the goals of the project were met through the grant award with the final request for payment
5. Include the SD EPSCoR logo and mention SD EPSCoR in any media releases or promotional materials.



If students are involved in research or instructional materials are developed, these guidelines must be followed:

The Financial/Administrative Terms and Conditions (FATC) of the current SD EPSCoR Research Infrastructure Improvement (RII) Award titled 'The 2020 Vision: Building Research, Education, and Innovation Partnerships for South Dakota' (EPS-1355423), contains two award conditions:

The two 'Award Specific' conditional statements read as follows: In accordance with sections 1869a and 1869b of title 42 of the United States Code, the awardee will do the following:

1. Obtain from the school board or comparable authority responsible for the schools considering participation in the project, written approval prior to involvement of pre-college students in pre-college education research and development, pilot-testing, evaluation, and revision of experimental and innovative pre-college curriculum.
2. Include in every publication, testing, or distribution agreement involving instructional materials developed under this award (including, but not limited to, teachers' manuals, textbooks, films, tapes, or other supplementary material) a requirement that such material be made available within the school district using it for inspection by parents or guardians of children engaged in educational programs or projects using such material of that school district.

Learn more about the SD EPSCoR 20/20 Vision at <http://sdepacor.org/2020vision/>

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Partner Agreement Form

Each of the grant partners (postsecondary entities, industry partners, secondary school partners, etc.) must complete the following form to signify support of and involvement in the development and implementation of the grant project described in this application.

Business partners are encouraged to consider co-funding of internships via the Dakota Seeds program. The business partner should make this application via <http://www.sdreadytowork.com/financing-incentives/dakota-seeds.aspx>.

Each partner will complete and submit this form to the applying fiscal agent/lead district.

Authorized Representative Name & Title		
Email		
Name of School District, Postsecondary Entity or Business/Industry Partner		
Major Role(s) in Project		
Address		
Phone Number		
Original Signature of Authorized Representative	Date	

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Grant Details

I. ABSTRACT

In three sentences or less describe the project and the need for funding. (Use the fill in box below)

II. Narrative

Describe the following elements of the project: (use the fill in box for each question or add additional pages)

1. The need for the project

2. How the project addresses that need



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III. Project Goals, Measurable Outcomes & Evaluation Plan

(use the fill in box for each question or add additional pages)

Outline clear and realistic project goals. Indicate how the students' knowledge of and skills in STEM will be impacted as a result of the project. Describe how the project will be evaluated through assessment, data, anecdotal records, etc.

III. Implementation Timeline

Detail major milestones in the development and implementation of the grant project. (use the fill in box for each question or add additional pages)



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IV. Budget

Provide an itemized budget for developing, implementing and evaluating the grant project. Outline expenses that will be paid for through grant dollars and those expenses that can be covered through matching funds.

Feel free to make use of the budget templates on the following page or modify them to meet your needs. Grant awardees will be required to provide detailed documentation of each expenditure of funds.

V. Appendices, if applicable

Include supporting charts, graphs, tables, estimates or other materials that are referenced in the Narrative or Budget.



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Itemized Project Budget – Additional Supporting Resources

Take the numbers from the *Itemized Project Budget* table and include any additional financial resources that will help to make this project successful and sustainable.

		ADDITIONAL RESOURCES		
CATEGORY TOTALS FROM TABLE ON PAGE 8	SD EPSCOR FUNDS REQUESTED	LOCAL FUNDS	LOCAL PERKINS ALLOCATION TO BE USED FOR PROJECT	OTHER FUNDS OR IN-KIND CONTRIBUTIONS
INSTRUCTIONAL MATERIALS				
EQUIPMENT				
PURCHASED SERVICES				
TRAVEL				
GRAND TOTAL				